

**WE RESPOND TO CHRIST’S CALL TO PRESBYTERY OF DETROIT  
GATHERED AS THE BODY OF CHRIST  
FOR WORSHIPFUL WORK  
4pm, September 27, 2022  
Westminster Presbyterian Church**

*Strengthening and Transforming Our Congregations to be  
Missional, Pastoral, Prophetic*

ON-LINE VIDEO: Introduction to the Meeting

**3:30 Registration (Waiting Room)**

**4:00 WE GATHER IN GOD’S NAME (5)**

Convening prayer  
Land acknowledgment  
Declaration of a quorum

**4:05 WE CELEBRATE OUR CONNECTIONS IN CHRIST (20)**

**Business under the Moderator**—Rev. Jasmine Smart (10)

Appointment: Assistant to the Stated Clerk  
Welcome to new commissioners and ministers  
Welcome from the host church, Rev. Karen Stunkel

**Business under the Stated Clerk**—Rev. Marianne Grano (10)

Omnibus Motion #1 (Paper A-1)  
Special Standing Rules for Hybrid Meetings (Paper A-2)  
Hybrid Meeting Instructions

**4:25 WE LISTEN FOR THE WORK OF THE SPIRIT IN OUR COMMUNITY  
REPORTS FROM PRESBYTERY AFFILIATED ORGANIZATIONS (10)**

Synod of the Covenant (5)  
Living Waters for the World (5)  
Thika Workgroup (5)

**4:40 WE RESPOND TO CHRIST’S CALL TO MISSION AND MINISTRY (15 )**

Associate Executive Presbyter’s Report, Elder Charon Barconey (5)  
Report of General Assembly Commissioners (10)

**4:55 WE PROCLAIM THE GOOD NEWS (30) (Paper B)**

Worship

**5:25 DINNER BREAK (60)**

**6:25 Hybrid Meeting Instructions**—Rev. Marianne Grano (5)

*Presbytery papers are ordered in the following format: each paper is lettered according to its appearance on the docket with a letter, then a number. For example, papers might be numbered sequentially: A, B, B-1, B-2, C, C-1, D.*

**6:30 Stated Clerk: Rev. Marianne Grano (15) (Paper C)**

Report of the Administrative Commission for Dearborn—Littlefield (Paper C-1)(15)

**6:45 Treasurer’s Report (10) (Paper D)**

**6:55 Trustees’ Report: Rev. Kara Hildebrandt (10) (Paper E)**

Presbytery Audit Report (Paper E-1)

**7:05 Committee on Nominations: Elder Rosy Latimore (5) (Paper F)**

- 7:10 Coordinating Cabinet: Elder Dave Bunch (35) (Paper G)**  
Bylaw Amendment (10)  
Presbytery Meeting Dates (10)  
Social Justice – Hunger Ministries Coordinator Grant (5)  
Operations (5) (G-1)  
Planning and Visioning (5) Strategy Team
- 7:45 Committee on Preparation for Ministry: Rev. Jim Faile and Elder Marilyn Thibodeau (5) (Paper H)**  
Election of Ordination Exam Readers
- 7:50 Committee on Ministry: Rev. Melissa Allison (35) (Paper I)**  
Minimum Terms of Call, Minimum Pulpit Supply Fee, and Minimum Moderator Fee (20)
- 8:25 Stated Clerk: Rev. Marianne Grano (10) (Paper C, C-2 to C-9)**  
Omnibus Motion #2
- 8:35 WE GO OUT IN GOD’S NAME**

Charge and Benediction

*Paid for with per capita dollars.*

**The Presbytery of Detroit, with all its meetings and activities, is a gun free zone.**

**By participating in this meeting, you consent to your use of your photograph or video recording of your participation in the same and distribution of such photographs and videos by the Presbytery. To withdraw this consent, you must email the Stated Clerk within one business day of the meeting at [marianne@detroitpresbytery.org](mailto:marianne@detroitpresbytery.org).**

The next stated meeting of Presbytery is Saturday, November 19<sup>th</sup> at Cherry Hill Church of Dearborn (Hybrid).

**Presbytery of Detroit  
Omnibus Motion #1  
RECOMMENDATIONS FOR OPENING FORMALITIES PART OF THE DOCKET  
SEPTEMBER 27, 2022**

**The Stated Clerk presents the following as Omnibus Motion #1:**

1. DOCKET: Adopt the docket as presented.
2. EXCUSES: Excuse all continuing minister and elder members of Presbytery who have asked to be excused.
3. STANDING RULES: Adopt the Special Standing Rules for Hybrid Meetings, Paper A-2.
4. CORRESPONDING MEMBERS: Seat as corresponding members all eligible persons who are presented to the Presbytery and who register as corresponding members.

## Proposed Special Rules of Order

*For A Hybrid Meeting (in person or electronically via Zoom)*

The Following Rules are proposed for adoption at the meeting by the Stated Clerk:

1. Participants joining the meeting in person:
  - a. Will seek recognition by raising their hands,
  - b. When recognized to speak, will move to the lectern at the front of the center aisle.
2. Participants joining the meeting electronically are encouraged to use a desktop or laptop computer. The following are requirements for such computers:
  - a. High speed internet access.
  - b. Sound output device (*preferably* a headset, earbuds, or Bluetooth device that delivers the sound directly to the participant's ear rather than into an open room),
  - c. A microphone device.
  - d. A webcam (optional).

If joining by computer is not possible, those joining electronically may use a tablet or smart phone device, using the free "Zoom" app, available from the device's app store. Regarding audio/visual devices, the same requirements and preferences exist as for computers.

3. The following rules also apply to those joining the meeting electronically:
  - a. The "raise hand" feature will be used for both seeking recognition and voting. Raise hand is accessed by clicking on the word "Reactions" on the bottom of the main Zoom window (or top right on some tablet/phone devices), then clicking on the "Raise Hand" bar. Clicking on raise hand causes a "virtual hand" to be raised both on your webcam feed and beside your name on the Participants list (which you may also access by clicking on the word "Participants").
  - b. Please *do not* lower your own hand. The hosts are responsible for lowering virtual hands. When multiple participants are seeking recognition, once the moderator has called on someone, all other raised hands will be lowered. If you have an "interrupting motion" (a point of order, a request for preference in recognition, etc.), raise your hand *again* after it has been lowered by a host. If you are not immediately recognized, you may unmute your microphone and say "Mr/Madam Moderator!"
  - c. If you wish to offer a motion other than a procedural motion, it should be entered in writing into the participant "chat," after which you should seek recognition. When called upon, you should note that the motion is in the chat, and move its adoption.
4. A vote taken by means of raised hands (for both in person and electronic participants) is a "division," not a "counted vote" – meaning that the moderator will quickly assess the raised hands for a sense of how many have voted first in favor, and then against the motion, and rule which side has it. If the moderator is uncertain, he or she may order a counted vote – or a member may move that a counted vote be taken (a motion for a counted vote must be seconded, is not debatable, and requires a majority vote). In the case of a counted vote, those present in person will stand while the count proceeds, while those present electronically will continue to use the raise hand feature.

# Order of Worship

September 27th, 2022

Presbytery of Detroit

\*Call to Worship:

**God has saved us and called us to a holy life—  
not because of anything we have done,  
but because of God’s own purpose and grace.  
This grace was given to us in Christ Jesus  
before the beginning of time,  
but it has now been revealed through the appearing of our Savior,  
who has destroyed death  
and has brought life and immortality to light through the gospel.  
Let us worship God.**

\*Hymn 263 (*verses 1, 4*)

**All Hail the Power of Jesus’ Name**

\*Prayer of the Day:

Grant us, Lord not to be anxious about earthly cares, but to love that which is above, and even now, while we live among transient things, to hold fast to those things that shall endure; through Jesus Christ our Lord, who lives and reigns with you in the unity of the Holy Spirit, one God, forever and ever.  
**Amen**

Call to Confession (John 3:16,17):

For God so loved the world that He gave his only Son, that whoever believes in Him should not perish but have eternal life. For God sent His Son into the world, not to condemn the world, but that the world might be saved through Him. Let us confess our sins against God and our neighbor.

Prayer of Confession:

Oh God, you call us to patience and diligence  
in the painstaking work of your Reign,  
But we get discouraged and give up too soon.  
**Lord, have mercy.**

Oh God, you call us to collaborate in community  
in the painstaking work of your Reign,  
But we neither trust nor honor the gifts of others.

**Christ, have mercy.**

Oh God, you call us to be full of joyful confidence  
In the painstaking work of your Reign,  
But we burden ourselves with anxiety and fear.

**Lord, have mercy.**

*(a moment of silent prayer)*

Forgive us, O God,  
**and lead us in the ways of patience, community and joy.**

Scripture Reading:

Luke 14:25-27, 15:1

Message: *"Give All You Have?"*

Rev. Samuel An

Prayers of the People / Lord's Prayer

\*Hymn 697

**Take My Life and Let It Be**

Benediction

*\* Please rise in body or spirit  
Prayer of Confession written by Rev. Susan A. Blain.*

**RECOMMENDATIONS OF STATED CLERK MARIANNE GRANO  
TO THE PRESBYTERY OF DETROIT  
September 27, 2022**

**RECOMMENDATIONS UNDER BUSINESS**

**FOR ACTION AFTER DISCUSSION:**

1. The motions of the Administrative Commission for Dearborn-Littlefield (Paper C-1).

**FOR ACTION AS OMNIBUS MOTION (2):**

1. ADMINISTRATIVE COMMISSIONS:

Approve the reports of the following Administrative Commissions:

Interim Report of the Administrative Commission for Westminster Detroit (Paper C-2)

Interim Report of the Administrative Commission for St. John's Detroit (Paper C-3)

Report of the Administrative Commissions for Ordinations and Installations (Paper C-4)

2. Approve the Equalization of Elders for 2022-2023 (Paper C-5).

**FOR INFORMATION**

1. The minutes of the May 24, 2022 Presbytery meeting were reviewed and approved by Coordinating Cabinet and are attached as Paper C-6.

2. TRANSFERS COMPLETED:

To Detroit Presbytery:

**Rev. Hae Hil Kim, from National Capital**

3. The review of the Presbytery's 2021 minutes was completed by the Synod of the Covenant. The minutes were approved with exceptions. The corrections were made and the minutes will be archived.
4. The summary of the 2021 statistical report is attached as Paper C-7.
5. A letter from Thika Presbytery is included as Paper C-8.
6. A report from the Synod is attached as Paper C-9.
7. The review of session and congregational records will take place Thursday, October 27<sup>th</sup> from 6-8pm via Zoom only. The schedule will be as follows:

6-6:15: Introduction, opening prayer, preliminary comments

6:15-6:30: Discussion of review and rating, if not completed separately

6:30-6:40: Group A questions and comments

6:40-6:50: Group B questions and comments

6:50-7:00: Group C questions and comments

7:00-8:00: Presentation-Congregational Meetings: Ten Things You're Probably Doing Wrong-ish. (This presentation will be helpful for moderators of sessions and congregational meetings as well as clerks and elders. All are welcome.)

Each congregation should have received a partner church as well as reviewer forms.

8. A disciplinary complaint was made against a minister member of the Presbytery of Detroit. Per Presbytery's bylaws, an Investigating Committee was appointed by the Moderator after consultation with the Stated Clerk (the Transitional General Presbyter having resigned). The Committee consists of Julie Madden, Doug Fryer, and Loretta Stanton. The Committee was trained by the Manager for Judicial Process of the PCUSA, Flor Velez-Diaz. The Committee had its first meeting on September 8. The minister member who was accused has received a copy of the complaint.



**Littlefield Administrative Commission Report  
September 27, 2022**

Since receiving Original Jurisdiction at the last meeting of presbytery, Littlefield AC has worked to secure the building from vandals, resolve financial issues, and end contracts. We met with current and former members of the congregation who wished to express their concerns.

All remaining members of the congregation who could be reached were encouraged to transfer their membership.

We are planning to celebrate the legacy of Littlefield PC at the November meeting of presbytery.

MOTION: Littlefield AC moves that presbytery dissolve the congregation as of today's date, September 27, 2022, and transfer the members to Cherry Hill Presbyterian Church or another congregation upon request.

MOTION: Littlefield AC moves that presbytery approves the transfer of the Littlefield PC property, legally described as LOTS 438 AND 491 ROBERT OAKMAN LAND CO's AVIATION FIELD SUB NO. 1 of the City of Dearborn, to the Presbytery so it can continue to be insured.

MOTION: Littlefield AC moves that presbytery approve the sale of the Littlefield PC property, legally described as LOTS 438 AND 491 ROBERT OAKMAN LAND CO's AVIATION FIELD SUB NO. 1 of the City of Dearborn, at fair market value, which will be finally determined by Trustees.

Kenneth Kaibel (TE),  
Chairperson

September 8, 2022

To: Presbytery of Detroit

From: Administrative Commission Camp Westminster (Westminster Church of Detroit)

1. Property in City of Roscommon sold for \$100,000.
2. Search Committee is working to identify Executive Director candidate.

Martha R. Blenman, Chairperson

**Report of the Administrative Commission for St. John's Presbyterian Church, Detroit**

Greetings, friends and colleagues in ministry in the Presbytery of Detroit,

Over the past several months, working in collaboration with the pastor, Commissioned Ruling Elder Caleb Jones, and the members of St. John's Presbyterian Church, we continue to seek to help St. John's move forward by addressing the training of future Elders and Deacons, updating the membership rolls, addressing critical building issues, and planning the annual congregational meeting for the second Sunday in November, along with congregational conversations the second Sunday of September and October to answer any questions leading up to the annual meeting. Pastor Jones continues to undertake outreach efforts in the community and with the members and friends of St. John's, and the voices of the church children's choir can once again be heard on a regular basis. Additional revenue streams will need to be found for the church's long-term viability, but St. John's continues to be an integral part of the community, particularly in regard to the hunger ministry on the third Friday of every month which regularly serves over two hundred adults, in addition to children, as well as sack lunches delivered to a nearby senior community the fourth Friday of every month. In addition, the church continues to seek ways to collaborate with nearby Bunche Elementary School, and new people are beginning to discover the work that God is doing at St. John's Presbyterian Church.

Respectfully submitted,

Joshua Archey, CRE, Clerk of the Administrative Commission  
Rev. Lindsey Anderson, Co-Chair  
Rev. Laura Kelsey, Co-Chair  
Elder Rosy Latimore  
Elder Tim Ngare  
Rev. Paul Stunkel

COMMISSION REPORT  
ORDINATIONS AND INSTALLATIONS  
PRESBYTERY OF DETROIT

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The Commission to **ordain Rev. Tyler Brinks as Teaching Elder** was convened with prayer by the moderator, Kevin Smith, at 9:30, on June 19th, 2022 at **Kirk in the Hills** Presbyterian Church. The Commission members present were:

**The Rev. Edwin Estevez Kirk in the Hills  
Presbyterian Church of**

**Elder Susan File Kirk in the Hills  
Presbyterian Church of**

**The Rev. Marjorie Wilhelmi of Kirk in the  
Hills Presbyterian Church of**

**Elder Steven Orr of Orchard Lake  
Community Presbyterian Church**

The Commission approved the seating of the following members as corresponding members:

**The Rev. Fernando Rodriguez of Denver Presbytery**

**The Rev. Gracie Paynes of Whitewater Valley Presbytery**

The Commission invited the following persons to participate in the worship service:

**Rev. Zachary Pearce, Pastor of Ellenville Reformed Church (Ellenville, NY)**

**Rev. Neeta Nichols, Honorably Retired, Detroit Presbytery**

**Kevin Brinks, Elder, Kirk in the Hills**

After approving the order of worship, the Commission proceeded to worship, where it **ordained Rev. Tyler Brinks as Minister of Word and Sacrament to the position of Lake Fellow in Parish Ministry at Second Presbyterian Church (Indianapolis, IN). In the course of the ordination service, Tyler Brinks gave affirmation to the obligations undertaken in the ordination questions found in W-4.0404.** Upon conclusion of the worship service, the commission and congregation were dismissed with prayer and benediction by Rev. Edwin Estevez Kirk in the Hills.

Kevin Smith  
Vice-Moderator

Date: June 19th, 2022

COMMISSION REPORT  
ORDINATIONS AND INSTALLATIONS  
PRESBYTERY OF DETROIT

The Commission to **install Rev. David Hyers as Teaching Elder** was convened with prayer by the moderator, Jasmine Smart, at 1:30pm, on September 18, 2022 at **First Presbyterian Ann Arbor**. The Commission members present were:

**Rev. Mary Elizabeth Prentice-Hyers,**  
**Member at Large**

**Elder Jim Clark,**  
**First Pres Ann Arbor**

**Rev. Professor Deb Forger,**  
**Member at Large**

**Kevin Smith,**  
**First Pres Warren**

The Commission approved the seating of the following members as corresponding members:

**The Rev. Gary Noonan of Presbytery of the Clyde (COS)**  
**The Rev. Mark Mares, RCA**

The Commission invited the following persons to participate in the worship service:

**Rev. Jay Sanderford, Rev. Mel Rogers, Rev. Hannah Lundberg, Rev. Megan Berry,  
Linda Rex, Dave VanderMeer, Beca Torres-Davenport -- First Pres Ann Arbor**

After approving the order of worship, the Commission proceeded to worship, where it **installed Rev. David Hyers as Lead Pastor at First Presbyterian Ann Arbor.** ). **In the course of the ordination service, Rev. David Hyers gave affirmation to the obligations undertaken in the constitutional questions found in W-4.0404.** Upon conclusion of the worship service, the commission and congregation were dismissed with prayer and benediction by Rev. David Hyers.

Rev. Jasmine Smart  
Moderator

Date: September 18, 2022

**Presbytery of Detroit**  
**Minutes of the Stated Meeting**  
**May 24, 2022**

The Presbytery of Detroit convened with prayer and a land acknowledgment in a stated meeting at 4:01pm at Grosse Ile Presbyterian Church. The meeting was moderated by Rev. Jasmine Smart. Stated Clerk Rev. Marianne Grano served as recording secretary.

The Moderator declared the presence of a quorum.

The Moderator appointed Elder Bob Beck Assistant to the Stated Clerk.

The Moderator welcomed all new ministers and commissioners.

Rev. Phil Reed welcomed the Presbytery on behalf of the host church.

Upon motion of Rev. Flo Barbee-Watkins, Presbytery approved the following as Omnibus #1:

- Excuse all continuing minister and elder members of Presbytery who have asked to be excused.
- Seat all eligible corresponding members.
- Approve the minutes of the February 26, 2022 meeting as presented.

The vote by secret electronic ballot was tallied as followed:

Yes: 36

No: 1

Motion carried.

Upon motion of Elder Lon Kuehn, Presbytery approved the docket with the addition of ten minutes for a motion to dissolve the call of the Rev. Flo Barbee-Watkins. Following discussion, motion carried by unanimous consent.

Upon motion of Elder Lon Kuehn, Presbytery approve the special standing rules for hybrid meetings by common consent.

The Stated Clerk presented hybrid meeting instructions.

**Report from the Administrative Commission for Detroit-Westminster:** On behalf of the Commission, Elder Martha Blenman reported that an Interim Executive Director, Adam Delezenne, had been hired, and that the AC was at work searching for a permanent Director. Elder Blenman also mentioned the motion to be brought under Trustees, supported by the Administrative Commission.

**Report from the Administrative Commission for Detroit-Trumbull:** Elder Diane Agnew reported that the Administrative Commission had completed its work, transferred the membership

of Trumbull Avenue, and celebrated its life. Upon motion of the Administrative Commission for Detroit-Trumbull. On behalf of the Committee, Elder Agnew moved:

That the Administrative Commission for Trumbull Avenue Presbyterian Church be dissolved pending transfer of the remaining funds and records, as outlined in Paper A-5. (**Appendix A**).

The vote by secret electronic ballot was tallied as followed:

Yes: 42

No: 1

Motion carried.

**Report from Rev. Garrett Mostowski, Synod of the Covenant Commissioner, and Rev. Chip Hardwick, Interim Synod Executive, presented jointly:** Rev. Hardwick reported that the Synod was holding a monthly preaching workshop and that the Synod was seeking a Coordinator for Synod Communities of Color. Rev. Mostowski reported that Rev. Hardwick had been elected the permanent Synod Executive.

**Report from Presbyterian Villages of Michigan:** Roger Myers reported regarding the history of Presbyterian Villages of Michigan (PVM) from 1945 onward, to twelve locations currently in Michigan. Mr. Myers reported that members of Brighton Presbyterian Church, as an act of service, made phone calls to residents of PVM during the height of the pandemic. Mr. Myers reported that most people would prefer to stay in their own homes and communities, and home and community-based services, including technology, would be a big part of the future. Mr. Myers reminded the Presbytery that it had a covenant with PVM.

**Associate Executive Presbyter's Report:** Elder Charon Barconey reported that Rev. Isaac Chung would share his story. Rev. Chung had served White Lake Presbyterian Church and Lake Shore Presbyterian Church of St. Clair Shores. Rev. Chung and his family would be traveling overseas to work with Antioch Missionaries International. The Presbytery prayed for Rev. Chung and his family, asking for God's presence and protection.

**Transitional General Presbyter's Report:** Rev. Floretta Barbee-Watkins shared that twenty-nine years ago, she had vowed to seek to serve the people with "energy, intelligence, imagination, and love." As she moved on to her new call as Lead Presbyter of the Presbytery of the James, she shared that she was confident that the Presbytery would move forward with grace, love, and resilience. She shared the words of Ephesians, praying that the Presbytery would "know the love of God that surpasses knowledge, that you would be filled with the fullness of God."

**Worship:** The assembly celebrated worship. Rev. Jasmine Smart, Elder Kevin Smith, and Rev. Kara Hildebrandt assisted in leading worship. Rev. Smart and Elder Smith preached on Hebrews 11:1-3, encouraging the Presbytery to move from Lament Into Hope, which would be the upcoming theme of the General Assembly. Rev. Smart shared her story of learning faith from her grandmother and family, growing in her understanding of the sin of racism, and growing in her

faith and trust in God. Elder Smith shared his story of being called first to youth ministry, then to greater ministry in his home congregation, then to greater ministry in the Presbytery, and the church's acceptance and love. The General Assembly commissioners, Stephen Benton, Bethany Peerbolte, Mary Lloyd, Charles Sadler, Daryl Taylor, Jasmine Smart, and Youth Advisory Delegate Layla Humphreys were commissioned, as well as the Presbytery staff and Rev. Jenny Saperstein, who would be preaching.

**Retirements:** Rev. Melissa Allison reported on behalf of the Committee on Ministry regarding the retirements of three ministers.

Elder Bruce Rike shared that Rev. Phil Reed had been Pastor of Grosse Ile Presbyterian Church for about 20% of the existence of the congregation. He had conducted 125 memorial services for Grosse Ile's members. He had led thousands of groups including Session and committees. His absence would be dearly felt. However, Rev. Reed had taught the congregation to use change as a springboard to a better future. He had helped the church to know and believe that its strength was in its members, Session, and mission. Elder Rike was thankful however that retirement would mean the ability to enjoy special times with Rev. Reed as a friend.

Elder Tyrone Scott shared that Rev. Rafael Francis was the hardest working pastor Elder Scott had ever known. Rev. Francis not only worked in the traditional roles of ministry, but also worked from sunup to sundown, caring for the church building, planting flowers, and helping Trinity find the hope to carry on the work of ministry. Elder Scott said the church would be better and stronger because of Rev. Francis. Elder Beeman shared that Rev. Francis had been through many joys and challenges with the congregation. Elder Beeman presented Rev. Francis with an award from the congregation.

Elder Curtis Williams shared that Elder Williams could feel the love in the room. Elder Williams shared that Rev. Opelton Parker led a Bible-driven church. Rev. Parker had done wonderful things for the congregation. After pulpit supply for many years, Rev. Parker helped the church get back on its feet. Rev. Parker and his wife had served as such a team that Elder Williams was experiencing separation anxiety, but that both Jesus and Rev. Parker would continue to be Elder Williams's friends, because of the ministry of Rev. Parker.

The Moderator shared that there had been a shooting at Robb Elementary School in Uvalde, Texas, killing children as well as adults. The Presbytery observed a time of silence followed by prayer of lament and intercession.

The Presbytery observed a recess for dinner.

The Clerk gave hybrid meeting instructions.

**Treasurer's Report:** Treasurer Mike Gaubatz presented the report. **Appendix B.** The Treasurer reported that the Presbytery had a slight deficit as would be expected at the time of the year, and that the Presbytery audit was underway.

**Trustees' Report:** Rev. Kara Hildebrandt reported on behalf of the Trustees. **Appendix C.**



On behalf of the Trustees, Rev. Hildebrandt moved to approve the sale of the property of the Westminster Presbyterian Church of Detroit (consisting of a residential house in Roscommon, Michigan) at 104 S. Fifth Street, and legally described as:

Lots 6 and 7 Block 24, Village of Roscommon.  
Parcel ID # 055-724-006-0000.

with final approval of the contract and sale price at fair market value to be determined by Trustees.  
The vote by secret electronic ballot was tallied as followed:

Yes: 74  
No: 1

Motion carried.

On behalf of the Trustees, Rev. Hildebrandt moved to approve the sale of the property of the Royal Oak Presbyterian Church (consisting of a parking lot) legally described as:

The land situated in the City of Royal Oak, County of Oakland, State of Michigan, and described as follows:

Part of Lot 70 described as commencing at the Northwest corner of said Lot 70, thence North 68 degrees 30 minutes 60 seconds, East 23.85 feet along the North line of said Lot 70; thence South 35 degrees 49 minutes 40 seconds West 113.13 feet more or less to the Northeasterly along said Northeasterly line of Hendrie Boulevard 79.65 feet more or less; thence North 36 degrees 49 minutes 40 seconds East 116.57 feet more or less to the point of beginning, of Hendrie Boulevard Subdivision as recorded in Liber 7 of plats, page 30 of Oakland County records.

Parcel C:

Part of lot 70 described as beginning at the Northwest corner of said lot 70, thence North 88 degrees 30 minutes 00 seconds East 233.65 feet along the North line of said lot 70, thence South 35 degrees 49 minutes 40 seconds West 146.21 feet more or less to the Northeasterly line of Hendrie Boulevard (variable width), thence Northwesterly along said Northeasterly line of Hendrie Boulevard 155.95 feet more or less to the point of beginning, of Hendrie Boulevard subdivision as recorded in in Liber 7 of plats, page 30 of Oakland County records.

with final approval of the contract and sale price at fair market value to be determined by Trustees.

The vote by secret electronic ballot was tallied as followed:

Yes: 81  
No: 1

Motion carried.

On behalf of the Trustees, Rev. Hildebrandt moved to approve the sale of the property of Saline-First (consisting of two parking lots) legally described as:

Lot 8 of Assessor's Plat No. 6

Lot 9 of Assessor's Plat No. 6 Exemption 211.7' South

The South 50 feet of Lot No. 10 of Assessor's Plat 6 And

Tax ID No. 18-18-01-107-05

Pending approval of the sale by the Committee on Ministry, and with final approval of the contract and sale price at fair market value to be determined by Trustees.

The vote by secret electronic ballot was tallied as followed:

Yes: 80

No: 2

Motion carried.

On behalf of the Trustees, Rev. Hildebrandt moved to approve the sale of the property of the South Lyon Presbyterian Church (consisting of a manse and a vacant lot) legally described as:

PARCEL 2: Tax id: 22-20-361-025

PARCEL 3: Tax id: 21-20-361-026

Pending review and receipt of appropriate documents by Trustees, with final approval of the contract and sale price at fair market value to be determined by Trustees.

The vote by secret electronic ballot was tallied as followed:

Yes: 88

No: 0

Motion carried.

**Report of the Committee on Nominations:** Elder Rosy Latimore presented for the Committee on Nominations. On behalf of the Committee, Elder Latimore nominated Rev. Barbara Swartzel—Detroit, Hope for Congregational Development and Transformation for the class of 2023, and nominated Sandy Jensen—Berkley, Greenfield for Chair of Mission Interpretation Ministry Team and Class of '24 for that Team.

Rev. Neeta Nichols raised a parliamentary inquiry regarding someone not ordained as a ruling elder serving as Chair of Mission Interpretation Ministry Team, and Elder Latimore reported that the Bylaws did not prohibit this action.

Elder Latimore moved during nominations from the floor that Rev. Alexander Haynes be elected to Committee on Preparation for Ministry Class of 2024, and the motion was seconded.

Rev. Beth Delaney raised a point of order that the Bylaws did prohibit a person not ordained as a ruling or teaching elder from serving as Chair.

Rev. Delaney moved to amend the motion to remove Ms. Jensen's nomination as Chair. The motion carried by common consent.

The vote by secret electronic ballot was tallied as followed:

Yes: 79  
No: 0

Motion carried.

**Coordinating Cabinet:** Elder Dave Bunch reported for the Coordinating Cabinet. **Appendix D.**

On behalf of Operations, Elder Lewand moved to dissolve the call of Rev. Dr. Floretta Barbee-Watkins as Transitional General Presbyter of the Presbytery of Detroit, effective immediately, and transfer her status to Member at Large. During debate, a point of order was raised by Rev. Barbee-Watkins that comments should be either for or against the motion. The point of order was sustained.

Rev. Kelsey moved to amend the motion by striking "to dissolve the call" and insert "to receive the resignation."

Rev. Kelsey moved to extend the time for debate on the motion to amend by five minutes. The vote by secret electronic ballot on the motion to extend the time for debate by five minutes was tallied as followed:

Yes: 69  
No: 7

Motion carried by the required two-thirds.

Following extensive discussion involving the letter of resignation, the question of severance, and whether the position was a contract or called position, the vote by secret electronic ballot to amend the motion by striking "to dissolve the call" and insert "to receive the resignation" was tallied as followed:

Yes: 57  
No: 26

Motion carried.

The vote by secret electronic ballot on the main motion to receive the resignation of Rev. Dr. Floretta Barbee-Watkins as Transitional General Presbyter of the Presbytery of Detroit, effective immediately, and transfer her status to Member at Large was tallied as followed:

Yes: 74  
No: 5

On behalf of Cabinet, Elder Bunch moved to approve the location of the September 27th, 2022 4:00PM Presbytery meeting as Detroit-Westminster. Following discussion, the vote by secret electronic ballot was tallied as followed:

Yes: 72  
No: 0

Motion carried.

On behalf of Cabinet, Elder Bunch moved to amend the Presbytery Bylaws Article IX. Pastoral Committees and Teams, Section 3) Leadership Equipping Team by striking “d) Shall maintain oversight of the worship life of the Presbytery, to include (but not be limited to) preparing worship at all Presbytery meetings.” and insert it in Article IV. Officers, Section 4) Moderator, as b), and renumber b) to c); and also insert it in Section 5) Vice Moderator, as b) and renumber b) to c).

The vote by secret electronic ballot was tallied as followed:

Yes: 77  
No: 0

Motion carried by the required two-thirds.

On behalf of Cabinet, Elder Bunch moved to amend the Presbytery Bylaws, Article IV. Officers, Section 4) Moderator b) and Section 5) Vice Moderator b) to add “in collaboration with Planning and Visioning” at the end of the sentence.

The vote by secret electronic ballot was tallied as followed:

Yes: 77  
No: 2

Motion carried by the required two-thirds.

On behalf of Planning and Visioning, Elder Lewis moved to reinstate a brief survey at the end of each Presbytery meeting to capture feedback concerning the meeting. The vote by secret electronic ballot was tallied as followed:

Yes: 64  
No: 9

Motion carried.

On behalf of Social Justice Ministry Team and Cabinet, Elder Bunch moved to approve the distribution of the Ranney-Balch funds according to the Social Justice Ministry Team's recommendation. **Appendix E.** The vote by secret electronic ballot was tallied as followed:

Yes: 74  
No: 1

Motion carried.

Unah Matu-Ngare reported as Hunger Action Coordinator and introduced Nicole Schmidt of Bread For the Word. Ms. Schmidt reported regarding how congregations could assist Bread for the World on their letter-writing campaign to end world hunger.

Rev. Laura Kelsey reported for Congregational Development and Transformation regarding the Vital Congregations Initiative which a number of churches had signed onto.

On behalf of Cabinet, Elder Bunch moved to approve the job description for the Transitional General Presbyter. **Appendix F.**

Elder Lewis moved to refer the motion to Operations Ministry Team in conjunction with Strategic Planning. After discussion, the vote by secret electronic ballot was tallied as followed:

Yes: 72  
No: 2

Motion carried.

On behalf of the Operations Ministry Team, Elder Lewand moved to amend the 2022 budget to increase the Operations budget \$3k as a budget overrun for temporary administrative assistance in 75 hours of data entry, to be hired through a temporary hiring agency.

After discussion, the vote by secret electronic ballot was tallied as followed:

Yes: 66  
No: 8

Motion carried.

Rev. Kelsey moved to extend the time for the Cabinet report by three minutes. Motion carried by common consent.

**Strategic Planning Committee:** Rev. Kara Hildebrandt reported for the Committee that Strategic Planning Committee was holding listening sessions regarding the mission and vision of the Presbytery.

**Committee on Preparation for Ministry (“CPM”):** Elder Marilyn Thibodeau reported for the Committee. **Appendix G.**

**Committee on Ministry:** Rev. Melissa Allison reported for the Committee. **Appendix H.**

By unanimous consent, Presbytery approved the following calls and contracts:

- Approve the Part-Time Interim contract between First Presbyterian Church Port Huron and Rev. Roxie Davis. Terms of Call: 18 hours per week. Annual Compensation: \$27,966, Medical Deducible \$2,000, Continuing Education, \$2,000, Professional Expenses \$2,000. Total Cost to the Church \$33,966. 6 weeks vacation including 6 Sundays, 2 weeks study leave including 23 Sundays. The church will pay for and allow time for the pastor to attend a Pastors in Transition workshop.
- Approve the Interim contract between Southminster Presbyterian Church and Rev. Beth Delaney.
- Approve the Stated Supply Associate Contract between Fort Gratiot-Lakeshore and Rev Diane Oswald. Terms of call: 2 hours per week. Annual Compensation : \$3,120 plus \$150 for each Sunday the Stated Supply, Associate Pastor preaches / leads worship. Total cost to church: \$5,670.00. 4 weeks vacation including 4 Sundays, 2 weeks study leave including 2 Sundays.
- Approve the Stated Supply contract between Fort Gratiot-Lakeshore and Rev. William Davis. Terms of call: 8 hours per week, Preach every 3 weeks. Annual compensation \$13, 873.00, \$2,850 medical deductible or contribution to flexible spending account. Total cost to church \$16,723.00. 7 weeks vacation including 7 Sundays, 2 weeks study leave including 2 Sundays. Church to pay for and allow pastor to attend the Pastor’s in Transition Workshop.
- Approve the Stated Supply contract between South Lyon Presbyterian Church and Rev. Linda Anderson. Terms of Call: 20 hours per week. Annual compensation: \$36,327, professional expenses \$750. Total cost to church \$37,077. 4 weeks vacation including 4 Sundays, 2 weeks study leave including 2 Sundays. Church will pay for and allow pastor to attend the Pastors in Transition Workshop.
- Approve the Parish Associate Contract between First Presbyterian Birmingham and Rev. Julie Madden. No compensation
- Approve the Parish Associate Contract between First Presbyterian Birmingham and Rev. Ted Thode. No Compensation

- Approve the Parish Associate Contract between First Presbyterian Birmingham and Rev. Kathryn Thoreson. No Compensation
- Approve the Stated Supply Contract between Rev. Rufus Hatcher and Trinity Community Church pending change to a newly formatted form. Terms of Call: 15 hours per week the first, third, and fifth week of each month. Annual compensation: \$24,564, Medical deductible \$1,100, Professional expenses \$1,100. Total cost to church \$29,939. 4 weeks vacation including 4 Sundays, 2 weeks study leave including 2 Sundays. Church to pay for and allow Pastor to attend the Pastors in Transition Workshop.
- Approve the Parish Associate Contract between Rev. Jill Mills and Northside Presbyterian Church, Ann Arbor. Terms of call: 7 hours per month with no compensation. Pulpit Supply and moderator fees will be paid for pulpit supply opportunities as well as coverage for the maternity leave of Pastor Jenny Saperstein.
- Approve the Parish Associate contract between Grosse Pointe Memorial Church and Rev. Susan d'Olive Mozena. Terms of Call: 3 hours per week. Annual compensation \$4,761, reimbursements not to exceed \$500 for materials and books. No vacation and study leave.
- Approve the Stated Supply Contract between Rev Barb Swartzel and Hope Presbyterian Church. Terms of Call: 15 hours per week. Annual Compensation: \$16,673, Expenses: \$3,769, long-term care insurance \$1,180. Total cost to church \$21,622. Vacation 4 weeks including 4 Sundays, 2 weeks Study leave including 2 Sundays. Church will allow and pay for pastor to attend a pastors in transition workshop.
- Approve the Assistant Pastor Contract between Rev. Moon and The Korean Presbyterian Church. Rev. Moon will be required to be ordained into the PCUSA with the requirement of completing coursework in Presbyterian Polity, Reformed Theology, and Reformed Worship and Sacrament, and to take Ordination Exams. Rev. Moon must begin the process withing six months.

By unanimous consent, Presbytery approved the following commissioning:

- Approve the CRE contract and commission CRE Nancy Bass at Celtic Cross Presbyterian Church. Terms of Call: 25 hours per week. Annual compensation \$29,504. Medical \$11,986.08, dental \$495.12. Study allowance \$1,000, Professional expenses \$1,500. Total cost to church \$44,486.08. 4 weeks vacation including 4 Sundays. 2 weeks study leave including 2 Sundays. Church to pay for and allow CRE to attend Pastors in Transition Workshop.

The Vice-Moderator Elder Smith asked the required questions of the Presbytery, including the constitutional questions asked of elders, and prayed for CRE Bass.

By unanimous consent, Presbytery approved the Call of the Rev. Edwin Estevez. Terms of Call: 40 hours per week. Annual compensation \$80,000. Medical \$1200, Study allowance \$1,000, Professional expenses \$2200. Total cost to church \$120,120. 4 weeks vacation including 4

Sundays. 2 weeks study leave including 2 Sundays. Church to pay for and allow CRE to attend Pastors in Transition Workshop.

By unanimous consent, Presbytery approved the Installation Commission for the Rev Edwin Estevez as Associate Pastor at Kirk in the Hills. Commission consists of: Rev Neeta Nichols, Rev Angela Ryo, Rev Keith Provost, Adam Delezene, Charon Barconey, and Ruth Reading. Vice-Moderator Kevin Smith will preside.

By unanimous consent, Presbytery approved the Installation Commission for the Rev. Jeff Lincione as Pastor / Head of Staff at Grosse Pointe Memorial Church. Commission consisted of Rev Marianne Grano, Rev Sarah Godbehere, Stefanie Lewis, and John Lovegrin.

By unanimous consent, Presbytery approved the following:

- Clarify the previous action of the presbytery and grant the Administrative Commission of Joslyn Presbyterian Church original jurisdiction.
- Clarify the previous action of the presbytery and grant the Administrative Commission of Littlefield Presbyterian Church original jurisdiction.

Rev. Melissa Allison moved the addition of Rev. Edwin Estevez to the Administrative Commission for Detroit-Westminster. Presbytery approved the motion by common consent.

By unanimous consent, Presbytery approved the following retirements:

- Upon request of the congregation at Grosse Isle Presbyterian Church as voted on at the Congregational meeting on November 14th, 2021 to recommend the honorable retirement of Rev. Dr. Phillip Reed effective May 31st, 2022.
- Acknowledge the retirement of Rev. Oppleton Parker, Broadstreet—Detroit.
- Acknowledge the retirement of Rev Rafael Francis, Trinity—Detroit.

**Stated Clerk's Report:** The Clerk's Report was presented. **Appendix I.** By unanimous consent, Presbytery approved the following as Omnibus #2:

1. Approve the reports of the following Administrative Commissions (**Appendix J**):

Interim Report of the Administrative Commission for Westminster Detroit

Interim Report of the Administrative Commission for St. John's Detroit

Interim Report of the Administrative Commission for Dearborn-Littlefield

Interim Report of the Administrative Commission for Pontiac-Joslyn

Report of the Administrative Commission for the Installation of Edwin Estevez

Report of the Administrative Commission for the Installation of Jeffrey Lincione

2. REVIEW OF RECORDS: Approve the following results of the Review of Records, following completion of a Financial Review:



**Approved Without Exceptions:**

Berkley-Greenfield

Berkley- Drayton

3. To dissolve the Resource Center in its current state, donate appropriate materials to ETS and other institutions, and retain some materials for a smaller Presbytery Educational Library.

Elder Smith moved to refer the review and approval of the minutes to the Coordinating Cabinet and the motion was seconded. Motion carried by unanimous consent.

**Report of the Administrative Commission for Covenant-Southfield:** Rev. Clise reported for the Commission. **Appendix I.** On behalf of the Commission, Rev. Kent Clise presented a video reporting on the history of Southfield-Covenant. Rev. Clise reported that the Southfield congregation had been worshipping since 1850, and began as an immigrant congregation. The congregation was very committed to mission, with members serving overseas in mission.

Redford Avenue Presbyterian Church was founded in 1906. Redford experienced a fire in 1945, which allowed the congregation and community to build a new church building. The church building had beautiful stained glass windows telling the story of Scripture, including a rose window celebrating the Spirit of Christ. At one time, the membership numbered over 3600.

The closing worship service was a celebratory service led by Rev. Renee Roederer and Rev. Jasmine Smart.

The voting software then experienced failure and the body, by common consent, elected Elder Nancy Morrison and Elder Bob Beck tellers of in-person voting.

On behalf of the Commission, Rev. Clise moved:

1. Under advisement of the Stated Clerk of the Presbytery of Detroit, the Administrative Commission of Covenant Presbyterian Church (AC) moves the Presbytery amend the charge of the Administrative Commission by adding:

“When dissolution has been discerned as the way forward, to take all necessary steps proper to dissolve the congregation, including:

- a. assisting in the preservation and distribution of records,
- b. overseeing the transfer of the membership to other congregations,
- c. filing appropriate paperwork with the State of Michigan,
- d. bringing a recommendation to Presbytery as to the distribution of Covenant's funds and other assets.”

Rev. Jusino moved to divide the question by voting separately on item (d). Following discussion, the motion carried. The vote, by show of hands and secret electronic poll, was 37-36.

Under advisement of the Stated Clerk of the Presbytery of Detroit, the Administrative Commission of Covenant Presbyterian Church (AC) moved the Presbytery amend the charge of the

Administrative Commission by adding:

“When dissolution has been discerned as the way forward, to take all necessary steps proper to dissolve the congregation, including:

- a. assisting in the preservation and distribution of records,
- b. overseeing the transfer of the membership to other congregations,
- c. filing appropriate paperwork with the State of Michigan.”

Motion carried.

Under advisement of the Stated Clerk of the Presbytery of Detroit, the Administrative Commission of Covenant Presbyterian Church (AC) moves the Presbytery amend the charge of the Administrative Commission by adding:

“d. bringing a recommendation to Presbytery as to the distribution of Covenant's funds and other assets.”

After discussion, motion carried, by a combined vote of secret electronic ballot and show of hands, 59-25.

2. On behalf of the Administrative Commission of Covenant Presbyterian Church (AC), Rev. Clise moved to approve the plan for distribution of funds after all debts have been settled (**Appendix K**) pending approval of the Committee on Ministry and the Board of Trustees.

Rev. Kelsey Motion to insert “and Southfield” after “Detroit” in paragraph 2 of Appendix 1 to the Administrative Commission recommendation regarding the distribution of funds. After discussion, the motion carried 62-7.

After discussion, the main motion as revised carried, by a combined vote of secret electronic ballot and show of hands, 65-8.

3. Develop a thorough equipping and training curriculum for ACs, including both Presbytery Stated Clerk and Presbytery Executive.

Motion carried unanimously.

**Report regarding the distribution of Barnabas-Grand River funds:** Elder Rosy Latimore reported on behalf of the committee created for that purpose that the final funds had been distributed according to the plan approved by the appropriate committee.

The Clerk reported that Presby-Lite would not be distributed immediately due to her vacation.

The Moderator read the provisions for calling a special Presbytery meeting.

The meeting adjourned with a prayer of benediction at 9:17pm.

*Marianne J. Grano*

Marianne Grano, Stated Clerk

ATTACHMENT ONE: THE ROLL

APPENDICES:

Appendix A, Report of the Trumbull Avenue Presbyterian Church  
Appendix B, Treasurer's Report  
Appendix C, Trustees' Report  
Appendix D, Coordinating Cabinet Report  
Appendix E, Ranney-Balch Distribution  
Appendix F, Transitional General Presbyter Job Description  
Appendix G, Committee on Preparation for Ministry Report  
Appendix H, Committee on Ministry Report  
Appendix I, Stated Clerk's Report  
Appendix J, Administrative Commission Reports  
Appendix K, Southfield-Covenant Administrative Commission Report

**5.24.22 PRESBYTERY MEETING ROLL**

| <b>POD STAFF</b>            |            |
|-----------------------------|------------|
| Tanya                       | Kudla      |
| Sarah                       | Leight     |
| Unah                        | Matu-Ngare |
|                             |            |
| <b>COORDINATING CABINET</b> |            |
| Melissa                     | Alison     |
| Dave                        | Bunch      |
| Adam                        | Delezenne  |
| Michael                     | Gaubatz    |
| Rosy                        | Latimore   |
| Suzanne                     | Lewand     |
| Stefanie                    | Lewis      |
| Mary                        | Lloyd      |
| Charles J                   | Sadler     |
| Jasmine                     | Smart      |
| Kevin                       | Smith      |
| Chip                        | Tallinger  |
| Marilyn                     | Thibodeau  |
|                             |            |
| <b>CORRESPONDING MEMBER</b> |            |
| Adrienne                    | Adams      |
| Martha                      | Blenman    |
| Jeanne                      | Gay        |
| Chip                        | Hardwick   |
| Layla                       | Humphreys  |
| Nancy                       | Kaatz      |
| Andrew                      | Nam        |
|                             |            |
| <b>CRE</b>                  |            |
| Dyche                       | Anderson   |
| Joshua                      | Archey     |
| Robert                      | Beck       |
| MaryAnn                     | Brantley   |
| Waverlyn                    | Burdell    |
| Dennis                      | Delezenne  |
| Gloria                      | Dukes      |
| Louis                       | Fisher     |
| Mary                        | Gholz      |
| Sandra                      | Karam      |
| Lon                         | Kuehn      |
| Linda                       | Layne      |

**CRE cont.**

| Jim                   | Meinershagen   |
|-----------------------|----------------|
| Sharon                | Osmond         |
| Banyuga               | Pefok          |
| Tyrone                | Scott          |
| Bob                   | Tallinger      |
| Kay                   | Tuttle         |
| Tom                   | Weaver         |
| David                 | Young          |
| Jennie                | Macy           |
|                       |                |
| <b>TEACHING ELDER</b> |                |
| Nathan                | Achterhof      |
| Bob                   | Agnew          |
| Samuel                | An             |
| Linda A               | Anderson       |
| Ashley                | Ashley         |
| Floretta              | Barbee-Watkins |
| Charon                | Barconey       |
| Nancy                 | Bass           |
| Michael               | Beckman        |
| Megan                 | Berry          |
| Gregory               | Bryant         |
| Emily                 | Campbell       |
| Joelly                | Chiangong      |
| Isaac                 | Chung          |
| Kent                  | Clise          |
| Linda                 | Cochran        |
| Beth                  | Delaney        |
| Julie                 | Delezenne      |
| Gretchen              | Denton         |
| Anders                | Edstrom        |
| James                 | Faile          |
| Raphael               | Francis        |
| Sarah                 | Godbehere      |
| Marianne              | Grano          |
| Adam                  | Grosch         |
| Christina             | Hallam         |
| Rufus                 | Hatcher        |
| Richard               | Henderson      |
| Ruthanne              | Herrington     |
| Kara                  | Hildebrandt    |
| Patricia              | Jacobs         |
| Michelle              | James          |
| Kevin                 | Johnson        |
| Caleb                 | Jones          |

| <b>TEACHING ELDER cont.</b> |                 |
|-----------------------------|-----------------|
| John                        | Judson          |
| Rev. Eddie                  | Jusino          |
| Kenneth                     | Kaibel          |
| Laura                       | Kelsey          |
| Hae                         | Kim             |
| Edward                      | Koster          |
| Ben                         | Larson-Wolbrink |
| Esther                      | Lee             |
| Debbie                      | Lennis          |
| Jeff                        | Lincicome       |
| Sarah                       | Logemann        |
| Kathleen                    | Mackie          |
| Tim                         | Marvil          |
| Theda                       | McBryde         |
| Barb                        | McRea           |
| Daniel                      | Michalek        |
| Scott                       | Miller          |
| Jill                        | Mills           |
| Sharon                      | Mook            |
| Garrett                     | Mostowski       |
| Neeta                       | Nichols         |
| Emma                        | Nickel          |
| Matthew                     | Nickel          |
| Thomas                      | Oxtoby          |
| Opelton                     | Parker          |
| Bethany                     | Peerbolte       |
| Richard                     | Peters          |
| Teresa                      | Peterson        |
| Mark                        | Phillips        |
| Scott                       | Phillips        |
| Joel                        | Puntigam        |
| Philip                      | Reed            |
| Amy                         | Ruhf-Brien      |
| Jim                         | Russell         |
| Bre                         | Ryan            |
| Charles                     | Sadler          |
| Jay                         | Sanderford      |
| Jenny                       | Saperstein      |
| Anne                        | Schaefer        |
| Lauren                      | Scribner        |
| Jacqueline                  | Spycher         |
| Karen                       | Stunkel         |
| paul                        | stunkel         |
| Barbara                     | Swartzel        |
| Hotek                       | Tan             |

|              |          |
|--------------|----------|
| Mark         | Turner   |
| Curtis       | Williams |
| Dana         | Wilmot   |
|              |          |
| <b>OTHER</b> |          |
| Diane        | Brasie   |
| Robyn        | Hudgins  |
| Joelle       | Jarrait  |
| Kim          | McDonald |
| Elizabeth    | Ngare    |
| Timothy      | Ngare    |
| Margurite    | Reed     |
| Gregory      | Sykes    |

**Final Report of the Administrative Commission for  
Trumbull Avenue Presbyterian Church  
to the Presbytery of Detroit  
May 24, 2022**

The Administrative Commission for the Trumbull Avenue Presbyterian Church was elected by the Presbytery of Detroit on July 13, 2021. The AC was tasked with helping the church discern how to conclude its ministry as a congregation and to assist them in taking the necessary steps toward dissolution.

On February 26, 2022, upon the recommendation of the Administrative Commission, the Presbytery of Detroit took action to formally dissolve the congregation.

A Service of Dissolution was held on May 21, 2022 signifying the end of Trumbull Avenue's 141 year ministry in the Presbytery of Detroit.

In the next 60 days, the Administrative Commission will pay any outstanding bills and will send the records of Trumbull Avenue to the Presbyterian Historical Society in Philadelphia. The remaining funds (approximately \$4,500) will be given to the Presbytery of Detroit to be used at the direction of the Planning & Visioning Team. At the conclusion of these tasks, we will provided the Stated Clerk with the minutes of our work.

***Therefore, we move that the Administrative Commission for Trumbull Avenue Presbyterian Church be dissolved pending transfer of the remaining funds and records.***

It has been an honor to walk with the members of Trumbull Avenue and we continue to give thanks for their ministry over the last three centuries.

In Gratitude to God,

Members of the Administrative Commission

Ruling Elder Diane Agnew

The Rev. Eddie Jusino

Ruling Elder Pamela Walker-Dawson

The Presbytery of Detroit  
Statement of Revenues and Expenditures  
From 1/1/2022 through 4/30/2022

*100 - Operating Fund  
(In Whole Numbers)*

|   | <u>This Month</u><br><u>Actual</u> | <u>Year to Date</u><br><u>Actual</u> | <u>Annual Budget</u> | <u>Percent of Total</u><br><u>Budget Remaining</u> |
|---|------------------------------------|--------------------------------------|----------------------|--|
| <b>67% of the year remains</b>            |                                    |                                      |                      |  |
| <b>Revenue</b>                            |                                    |                                      |                      |  |
| Shared Mission                            | 11,268                             | 24,843                               | 140,000              | 82 %   |
| Per Capita                                | 16,163                             | 72,131                               | 382,298              | 81 %   |
| Investments (Fund 200)                    | 10,948                             | 48,107                               | 155,245              | 69 %   |
| Joy & McKay Endowments                    | 19,619                             | 75,927                               | 186,596              | 59 %   |
| Social Justice                            | 0                                  | 0                                    | 6,300                | 100 %  |
| Other                                     | 0                                  | 0                                    | 0                    |  |
| <b>Total Revenue</b>                      | <u>57,998</u>                      | <u>221,008</u>                       | <u>870,439</u>       | <u>75%</u>   |
| <b>Expense</b>                            |                                    |                                      |                      |  |
| Committee on Ministry                     | 0                                  | 0                                    | 14,600               | 100 %  |
| Preparation for Ministry                  | 0                                  | 0                                    | 4,000                | 100 %  |
| Trustees                                  | 6,128                              | 37,515                               | 141,383              | 73 %   |
| Presbytery Operations                     | 41,017                             | 158,253                              | 530,616              | 70 %   |
| Congregation Develop't & Transform'n      | 4,150                              | 7,675                                | 9,000                | 15 %   |
| Social Justice                            | 4,200                              | 15,100                               | 30,000               | 50 %   |
| Mission Interpretation                    | 5,000                              | 5,000                                | 46,500               | 89 %   |
| Leadership Equipping Ministry Team        | 0                                  | 0                                    | 25,300               | 100 %  |
| New Church Dev/Redevelopment              | 0                                  | 15,000                               | 15,000               | 0 %  |
| Multicultural Ministry Team               | 0                                  | 0                                    | 6,200                | 100 %  |
| Planning & Visioning                      | 0                                  | 400                                  | 21,000               | 98 %   |
| Coordinating Cabinet                      | 0                                  | 600                                  | 11,700               | 95 %   |
| Anti-Racism Committee                     | 0                                  | 0                                    | 23,000               |  |
| <b>Total Expense</b>                      | <u>60,495</u>                      | <u>239,543</u>                       | <u>878,299</u>       | <u>73 %</u>  |
| <b>Revenues Over (Under) Expenditures</b> | <u>(2,497)</u>                     | <u>(18,535)</u>                      | <u>(7,860)</u>       |  |

*Total Shared Mission Received YTD:*  
*Total Shared Mission Spending YTD:*

*24,843*  
*42,775*

## APPENDIX C

### Presbytery of Detroit Report of the Trustees May 24, 2022

The Trustees recommend that Presbytery:

1. Approve the sale of the property of the Westminster Presbyterian Church of Detroit (consisting of a residential house in Roscommon, Michigan) at 104 S. Fifth Street, and legally described as:

Lots 6 and 7 Block 24, Village of Roscommon.  
Parcel ID # 055-724-006-0000.

with final approval of the contract and sale price at fair market value to be determined by Trustees.

2. Approve the sale of the property of the Royal Oak Presbyterian Church (consisting of a parking lot) legally described as:

The land situated in the City of Royal Oak, County of Oakland, State of Michigan, and described as follows:

Part of Lot 70 described as commencing at the Northwest corner of said Lot 70, thence North 68 degrees 30 minutes 60 seconds, East 23.85 feet along the North line of said Lot 70; thence South 35 degrees 49 minutes 40 seconds West 113.13 feet more or less to the Northeasterly along said Northeasterly line of Hendrie Boulevard 79.65 feet more or less; thence North 36 degrees 49 minutes 40 seconds East 116.57 feet more or less to the point of beginning, of Hendrie Boulevard Subdivision as recorded in Liber 7 of plats, page 30 of Oakland County records.

Parcel C:

Part of lot 70 described as beginning at the Northwest corner of said lot 70, thence North 88 degrees 30 minutes 00 seconds East 233.65 feet along the North line of said lot 70, thence South 35 degrees 49 minutes 40 seconds West 146.21 feet more or less to the Northeasterly line of Hendrie Boulevard (variable width), thence Northwesterly along said Northeasterly line of Hendrie Boulevard 155.95 feet more or less to the point of beginning, of Hendrie Boulevard subdivision as recorded in in Liber 7 of plats, page 30 of Oakland County records.

with final approval of the contract and sale price at fair market value to be determined by Trustees.

3. Approve the sale of the property of the South Lyon Presbyterian Church (consisting of a manse and a vacant lot) legally described as:

PARCEL 2: Tax id: 22-20-361-025  
PARCEL 3: Tax id: 21-20-361-026

Pending review and receipt of appropriate documents by Trustees, with final approval of



the contract and sale price at fair market value to be determined by Trustees.

4. Approve the sale of the property of Saline-First (consisting of two parking lots) legally described as:

Lot 8 of Assessor's Plat No. 6

Lot 9 of Assessor's Plat No. 6 Exemption 211.7' South

The South 50 feet of Lot No. 10 of Assessor's Plat 6

And

Tax ID No. 18-18-01-107-05

Pending approval of the sale by the Committee on Ministry, and with final approval of the contract and sale price at fair market value to be determined by Trustees.

The Trustees report the following for the information of Presbytery:

1. The Trustees determined to continue with the present auditor for 2022.
2. The Trustees approved disbursement of the Faith In Action grants according to the Committee recommendation.
3. The Trustees approved disbursement of the Grand River funds (Barnabas) according to the Committee's recommendation.
4. The Trustees approved distribution of \$500 to the YMCA and \$500 to the YWCA from the McKay account per the provisions of the will.
5. The Trustees approved disbursement of the funds of the Ranney-Balch fund according to the distribution proposed by Social Justice, pending approval by Presbytery.

**Presbytery of Detroit  
Report of the Coordinating Cabinet  
May 24, 2022**

The Coordinating Cabinet recommends that Presbytery:

1. Dissolve the call of Rev. Dr. Floretta Barbee-Watkins as Transitional General Presbyter of the Presbytery of Detroit, effective immediately. Rev. Barbee-Watkins has accepted a call as Lead Presbyter for the Presbytery of The James.
2. Approve the location of the September 27<sup>th</sup>, 2022 4:00PM Presbytery meeting as Detroit-Westminster (hybrid).
3. Amend the Presbytery Bylaws Article IX. Pastoral Committees and Teams, Section 3) Leadership Equipping Team by striking “d) Shall maintain oversight of the worship life of the Presbytery, to include (but not be limited to) preparing worship at all Presbytery meetings.” and insert it in Article IV. Officers, Section 4) Moderator, as b), and renumber b) to c); and also insert it in Section 5) Vice Moderator, as b) and renumber b) to c).

Rationale – The Moderator and Vice Moderator are closest to the pulse of the Presbytery and the relationship between that, themes, and the implementation of Presbytery mission and vision. In addition, they have been instrumental in developing the worshipping portion of the Presbytery meeting, and Leadership Equipping has not for several years.

4. Amend Article IV. Officers, Section 4) Moderator b) and Section 5) Vice Moderator b) to add “in collaboration with Planning and Visioning” at the end of the sentence.

Rationale – Planning & Visioning is the keeper of the mission and vision and also strives to understand the statuses of the ministry teams and committees.

5. Reinstate a brief survey at the end of each Presbytery meeting to capture feedback concerning the meeting.

Rationale – to document feedback and give all attendees the opportunity to provide that feedback for continuous improvement of our meetings.

6. Approve the distribution of the Ranney-Balch funds according to the Social Justice Ministry Team’s recommendation (Paper F-1).
7. Approve the job description for the Transitional General Presbyter. (Paper F-2).
8. Amend the 2022 budget to increase the Operations budget \$3k as a budget overrun for temporary administrative assistance in 75 hours of data entry, to be hired through a temporary hiring agency.

The Coordinating Cabinet reports the following for the information of Presbytery:

1. Cabinet approved that the Operations Ministry Team, in consultation with Strategic Planning, shall present a contract for an Acting Head of Staff to the Coordinating Cabinet for Presbytery approval, with a term of employment of six months, with terms of contract not to exceed those of the past Co-Acting Heads of Staff.

2. Cabinet determined to meet within the next 70 days, at the call of the Chair.
3. Cabinet concurred with the COVID protocols for the summer 2022 trip to Ohio submitted by Presbyterian Youth Connection.
4. Cabinet approved the service of communion on the summer 2022 trip to Ohio held by Presbyterian Youth Connection.
5. Cabinet referred the matter of a new standard file sharing platform for all Presbytery entities to a committee to be named by the Chair.
6. Cabinet discussed a recommended bylaw amendment to allow the Committee on Ministry to appoint Administrative Commissions for dissolutions and mergers. After amendment and discussion, the motion was referred to the Bylaws Committee for further discussion and recommendation.
7. Cabinet approved a motion regarding Resource Center materials, to be added to the Omnibus Motion #2.

**2022 Ranney Balch Grants Proposal**

On behalf of the Social Justice Ministry Team (via Metro-Urban Workgroup),

We are submitting for your affirmation the distribution of 2022 Ranney-Balch funds as outlined below. We followed the guidance below with some wording from the original will.

"Emphasis will be given to efforts focused on creating healthy congregations across the Presbytery of Detroit that will be enabled by the use of grant monies to carry out collaborative ministries of proclamation, evangelism, and reconciliation, focusing specifically of the creation of "healthy congregations". Targeted groups as laid out in the will are:

- Aged poor within congregations of the Presbytery of Detroit
- Underprivileged groups within the boundaries of the Presbytery of Detroit
- Christian work among Italian, Negro, and other underprivileged groups within the boundaries of the Presbytery of Detroit

Each application has been reviewed, and can be made available at your request. A brief description accompanies each ministry.

**2022 Ranney-Balch Grant Distribution** (approved by Social Justice Ministry Team)

**\$3,000 Park United Presbyterian Church** (Highland Park)

~ *Community Youth Outreach Center*

**\$2,920 Celtic Cross Presbyterian Church** (Warren)

~ *Feeding Macomb County Homeless (MCREST)*

**\$5,000 Calvary Presbyterian Church** (Detroit)

~ *Technology Advancement to reach community and members*

**\$8,000 Starr Presbyterian Church** (Royal Oak)

~ *Serving South Oakland Homeless County (Welcome Inn & Welcome Home)*

**\$11,717 First Presbyterian Church** (Pontiac)

~ *Emergency Food Pantry*

**\$11,717 Fort St Presbyterian Church- Open Door Ministry** (Detroit)

~ *Serving Detroit's homeless and disenfranchised (hot meals, groceries, and various social services)*

**\$10,000 Southwest Detroit Immigration Refugee Center** (Detroit)

~ *Serving 'asylum seekers' needing temporary housing and legal aid*

**\$52,354.00 Total**

Grateful for the opportunity to support ministries within the Presbytery of Detroit.

*Social Justice Ministry Team*

Rev. Sarah Logemann

Rev. Gretchen Denton

Rev. Judy Shipman

Pamela Walker-Dawson

Sheila Deskins

Doug Kee

REPORT OF THE OPERATIONS TEAM  
May 2022

MOTION:

The Operations Ministry Team moves to amend the 2022 budget. We propose to increase the 2020 budget by the amount of \$3,000.00, pending approval by P & V. This money will be used to hire temporary clerical staff for approximately seventy-five (75) hours. Individuals will be hired through an agency to perform data entry tasks.

Rationale:

When the office staff was reorganized in 2021, job descriptions were changed, and the office was not fully staffed for a period of time. Hiring temporary staff to “catch up” data entry tasks, including updating the directory, will allow our current staff to handle their day-to-day duties without the backlog of data entry growing. After much discussion, the Operations Team recommends that the temporary help be hired through an agency. This allows the Presbytery to know the cost of the employee, paying a set fee for their services instead of having to add them to payroll and add the bookkeeping of taxes and other costs associated with hiring. The agency would also be responsible for vetting personnel and conducting background checks.

MOTION:

The Operations Ministry Team moves to approve the job description for the Transitional General Presbyter. (See p.2.)

Rationale: Pursuant to our bylaws, all job descriptions for called staff must be presented and approved by the Presbytery. As the Operations Team continues to improve records keeping and clarify job descriptions it was discovered that this job description was intended to be presented at the March 2020 presbytery meeting. Due to the pandemic, that meeting was cancelled, and the job description was never presented. This motion is being brought in an attempt to remedy that omission.

**Job Description**  
**Transitional General Presbyter**  
**Presbytery of Detroit**

**Title:**

Transitional General Presbyter (TGP)

**Purpose:**

The purpose of this position is to lead the Presbytery of Detroit through a process of healing and discernment such that the at the end of the contract period, the presbytery is healthier, better connected and has a clear sense of its corporate mission.

**Job Duties:**

**Head of Staff:** the TGP will serve a head of staff, ensuring good communication and relationships among the various members of Presbytery staff as well as ensuring that staff are carrying out the functions assigned to them. In conjunction with the Operations Team (responsible for staff relationships) the TGP will conduct annual staff reviews.

**Staff Liaison:** The TGP will serve as the liaison between presbytery staff and the following committees:

**Trustees** (Who are responsible for the finances of presbytery)

**Planning and Visioning** (Who are responsible for long term vision casting and preparation of the annual budget)

**Operations** (Who are responsible for oversight of presbytery staff)

**Ex-officio:** will serve ex-officio on the Coordinating Cabinet and other committees and work groups as necessary

**Relationship Building:** The TGP will intentionally build relationships with pastors, elders and congregations in order to build trust with presbytery leadership

**Accountability and Review:**

This position is accountable to the Coordinating Cabinet and the Presbytery for implementation of decisions and matters of strategy, program, and resources.

This position will be reviewed annually by the Operations Team

**Contract:** this is a contract position, with the length of the contract being two years with the possibility of extending it a year at a time if necessary.

**Drafted: 4/2020**

**Ratified:**



CPM Report to Cabinet/Presbytery May 3, 2022

CPM met as scheduled at 10.00 am via ZOOM with devotional material provided by Elder Dave Bunch.

ACTION ITEMS taken by the committee:

CPM met with Inquirer Lon Kuehn, Starr, Royal Oak, Moody and sustained his Annual Consultation.

CPM met with ECRE Anne Lyke, First, South Lyon, and sustained her Annual Consultation.

CPM met with Inquirer Sarang Kang, Kirk, Bloomfield Hills, and sustained her Annual Consultation.

There are no Candidates to be brought before the May Presbytery Meeting for examination.

INFORMATION:

CPM reviewed and updated the list of Educational and Field Ed requirements in POD's Manual; checking to see that the manual is posted on the POD website.

CPM reviewed Liaison Reports and discussed the timing of taking Ordination Exams; the topic to be continued at the June meeting.

CPM reminded Inquirers, Candidates, CREs and members that scholarship money is available; checking to see that the application form is on the POD website.

Respectfully submitted,

Jim Faile, Marilyn Thibodeau co-chairs CPM

REPORT OF THE COMMITTEE ON MINISTRY  
May 2022

**RECOMMENDATIONS TO THE PRESBYTERY**

THE COMMITTEE ON MINISTRY RECOMMENDS THAT PRESBYTERY:

**Calls**

**Contracts**

- Approve the Part-Time Interim contract between First Presbyterian Church Port Huron and Rev. Roxie Davis. Terms of Call: 18 hours per week. Annual Compensation: \$27,966, Medical Deducible \$2,000, Continuing Education, \$2,000, Professional Expenses \$2,000. Total Cost to the Church \$33,966. 6 weeks vacation including 6 Sundays, 2 weeks study leave including 23 Sundays. The church will pay for and allow time for the pastor to attend a Pastors in Transition workshop.
- Approve the Interim contract between Southminster Presbyterian Church and Rev. Beth Delaney.
- Approve the Stated Supply Associate Contract between Lakeshore Presbyterian Church and Rev Diane Oswald. Terms of call: 2 hours per week. Annual Compensation : \$3,120 plus \$150 for each Sunday the Stated Supply, Associate Pastor preaches / leads worship. Total cost to church: \$5,670.00. 4 weeks vacation including 4 Sundays, 2 weeks study leave including 2 Sundays.
- Approve the Stated Supply contract between Lakeshore Presbyterian Church and Rev. William Davis. Terms of call: 8 hours per week, Preach every 3 weeks. Annual compensation \$13, 873.00, \$2,850 medical deductible or contribution to flexible spending account. Total cost to church \$16,723.00. 7 weeks vacation including 7 Sundays, 2 weeks study leave including 2 Sundays. Church to pay for and allow pastor to attend the Pastor's in Transition Workshop.
- Approve the Stated Supply contract between South Lyon Presbyterian Church and Rev. Linda Anderson. Terms of Call: 20 hours per week. Annual compensation: \$36,327, professional expenses \$750. Total cost to church \$37,077. 4 weeks vacation including 4 Sundays, 2 weeks study leave including 2 Sundays. Church will pay for and allow pastor to attend the Pastors in Transition Workshop.
- Approve the Parish Associate Contract between First Presbyterian Birmingham and Rev. Julie Madden. No compensation
- Approve the Parish Associate Contract between First Presbyterian Birmingham and Rev. Ted Thode. No Compensation
- Approve the Parish Associate Contract between First Presbyterian Birmingham and Rev. Kathryn Thoreson. No Compensation
- Approve the Stated Supply Contract between Rev. Rufus Hatcher and Trinity Community Church pending change to a newly formatted form. Terms of Call: 15 hours per week

the first, third, and fifth week of each month. Annual compensation: \$24,564, Medical deductible \$1,100, Professional expenses \$1,100. Total cost to church \$29,939. 4 weeks vacation including 4 Sundays, 2 weeks study leave including 2 Sundays. Church to pay for and allow Pastor to attend the Pastors in Transition Workshop.

- Approve the Parish Associate Contract between Rev. Jill Mills and Northside Presbyterian Church, Ann Arbor. Terms of call: 7 hours per month with no compensation. Pulpit Supply and moderator fees will be paid for pulpit supply opportunities as well as coverage for the maternity leave of Pastor Jenny Saperstein.
- Approve the Parish Associate contract between Grosse Pointe Memorial Church and Rev. Susan d'Olive Mozena. Terms of Call: 3 hours per week. Annual compensation \$4,761, reimbursements not to exceed \$500 for materials and books. No vacation and study leave.
- Approve the Stated Supply Contract between Rev Barb Swartzel and Hope Presbyterian Church. Terms of Call: 15 hours per week. Annual Compensation: \$16,673, Expenses: \$3,769, long-term care insurance \$1,180. Total cost to church \$21,622. Vacation 4 weeks including 4 Sundays, 2 weeks Study leave including 2 Sundays. Church will allow and pay for pastor to attend a pastor s in transition workshop
- Approve the Assistant Pastor Contract between Rev. Moon and The Korean Presbyterian Church. Rev. Moon will be required to be ordained into the PCUSA with the requirement of completing coursework in Presbyterian Polity, Reformed Theology, and Reformed Worship and Sacrament, and to take Ordination Exams. Rev. Moon must begin the process withing six months.

### Commissions

- Approve the CRE contract and commission CRE Nancy Bass at Celtic Cross Presbyterian Church. Terms of Call: 25 hours per week. Annual compensation \$29,504. Medical \$11,986.08, dental \$495.12. Study allowance \$1,000, Professional expenses \$1,500. Total cost to church \$44,486.08. 4 weeks vacation including 4 Sundays. 2 weeks study leave including 2 Sundays. Church to pay for and allow CRE to attend Pastors in Transition Workshop.

### Installation Commissions

- Approve the Installation Commission for the Rev Edwin Estevez as Associate Pastor at Kirk in the Hills. Commission consists of: Rev Neeta Nichols, **Rev Angela Ryo**, Rev Keith Provost, Adam Delezene, Charon Barconey, and Ruth Reading. Vice-Moderator Kevin Smith **will preside**.
- Approve the Installation Commission for Rev. Jeff Linciome at Grosse Pointe Memorial Church Remove Rev Marianne Grano, Rev Sarah Godbehere, Stefanie Lewis, and John Lovegrin/

### Administrative Commissions

- Clarify the previous action of the presbytery and grant the Administrative Commission of Joslyn Presbyterian Church original jurisdiction.
- Clarify the previous action of the presbytery and grant the Administrative Commission of Littlefield Presbyterian Church original jurisdiction.

### **Retirements**

- Upon request of the congregation at Grosse Isle Presbyterian Church as voted on at the Congregational meeting on November 14<sup>th</sup>, 2021 to recommend the honorable retirement of Rev. Dr. Phillip Reed effective May 31<sup>st</sup>, 2022.
- Acknowledge the retirement of Rev. Oppleton Parker, Broadstreet
- Acknowledge the retirement of Rev Rafael Francis, Trinity

### **Transfers into the Presbytery of Detroit**

### **Transfers out of the Presbytery of Detroit**

### **Other Buisness**

- Move that Presbytery grant permission to the Committee on Ministry for the months of June, July, and August

### **FOR INFORMATION OF THE PRESBYTERY**

- Approved changes to the Saline Presbyterian Church's Ministry Information Form.
- Approved First Presbyterian Church Birmingham's Self Study and granted permission for them to form a PNC.
- Granted permission for the Rev Charles Sadler to labor outside the bounds of the Presbytery of Detroit as staff chaplain and member of the spiritual care team at Ascension Health Care in Grand Blanc, Michigan.
- Granted permission for Ann Arbor First Presbytery Church to proceed with the process of moving Rev Mark Meres from Assistant Pastor to Associate Pastor. The church will hold a congregational meeting and return to COM with a contract.
- Approved the Transition of Rev. Edwin Estevez at Kirk in the Hills from Assistant Pastor to Associate Pastor.
- Approved the position description for Associate Pastor at Korean Presbyterian Church.
- Validated the position of Program and Youth Director at Camp Westminster / Westminster Church of Detroit.
- Approved the position description for CRE at Celtic Cross Presbyterian Church.
- Granted permission to CRE Nancy Bass to administer the sacraments and moderate the session only at Celtic Cross until such time she is commissioned.
- Approved the position description of Senior Pastor of Discipleship at Grosse Pointe Memorial Church.

- Granted Permission to First Presbyterian Church Ann Arbor to call a congregational meeting to elect a pastor.
- Granted permission to Rev Dan Michalek to labor outside the bounds of the Presbytery of Detroit to serve as visiting pastor of the American Church in Paris, France from June 2022 to March 2023.
- Granted the Request of Dr. Judy Shipman and Rev. William Zamboni to labor outside the bounds of the Presbytery for the purpose of officiating at the marriage of Steven Simpson and Melissa Smith in Tulsa, Oklahoma on June 26, 2022.
- Granted permission to Rev Kevin Johnson, Honorably Retired, to celebrate the Lord's Supper at the Michigan Black Presbyterian Caucus Regional Conference in October 2022.
- Approved the sale of property by South Lyon Presbyterian Church, legally described as:
  - Parcel 2: (Manse with garage) tax ID 22-20-361-025
  - Parcel 3: (vacant lot) tax ID 21-20-361-026
 With final approval of the contract and sale price at fair market value. Fair market value to be determined by the trustees. This is to concur with the action of the session on May 3, 2022, pending approval of the congregation.
- Provided APNC checklist to the Korean Presbyterian Church and asked them to provide a rationale of how the position of Associate Pastor will further their mission and goals.
- Approved the request of the Administrative Commission of Westminster Presbyterian Church to sell a building used as a rental property in Roscommon that had been purchased by Camp Westminster. Both the session and congregation of Westminster have approved the sale. Trustees have approved the sale of the property of Westminster Presbyterian Church, a residential house in Roscommon, MI. Commonly known as 104 South Fifth Street, and legally describes as Lots 6 and 7, Block 24, Village of Roscommon, PARCEL ID #055-724-006-0000.
- Approved First Presbyterian Church of Royal Oak's sale of the Hendrie Boulevard parking lot, formally described as part of lot 70, Hendrie Boulevard subdivision. The sale may be made in single or multiple parcels and may be made directly to a purchaser or by listing with a real-estate agent or broker. The congregation retains its authority to approve any agreement to sell the property as stated in the Book of Order G-1.9503.
- Rev. Jasmine Smart will be gathering information about Chaplains in the Presbytery so that they may be assigned a COM liaison.

**RECOMMENDATIONS OF STATED CLERK MARIANNE GRANO  
TO THE PRESBYTERY OF DETROIT  
May 24, 2022**

**RECOMMENDATIONS UNDER BUSINESS**

**FOR ACTION AFTER DISCUSSION:**

1. The motion of the Administrative Commission for Trumbull Avenue Detroit (Paper A-5).
2. The motions of the Administrative Commission for Southfield-Covenant (Paper I-2).

**FOR ACTION AS OMNIBUS MOTION (2):**

1. ADMINISTRATIVE COMMISSIONS:

Approve the reports of the following Administrative Commissions:

Interim Report of the Administrative Commission for Westminster Detroit (Paper A-4)

Interim Report of the Administrative Commission for St. John's Detroit (Paper I-3)

Interim Report of the Administrative Commission for Dearborn-Littlefield (Paper I-4)

Interim Report of the Administrative Commission for Pontiac-Joslyn (Paper I-5)

Report of the Administrative Commission for the Installation of Edwin Estevez (Paper I-6)

Report of the Administrative Commission for the Installation of Jeffrey Lincicome (Paper I-7)

2. REVIEW OF RECORDS: Approve the following results of the Review of Records, following completion of a Financial Review:

**Approved Without Exceptions:**

Berkley-Greenfield

Berkley- Drayton

3. To dissolve the Resource Center in its current state, donate appropriate materials to ETS and other institutions, and retain some materials for a smaller Presbytery Educational Library.

**FOR INFORMATION**

1. TRANSFERS COMPLETED:

From Detroit Presbytery:

**Rev. Bryant Anderson to St. Augustine**

**Rev. Joseph Chapman to Giddings-Lovejoy**

**Rev. Judith Irene McMillan to Arkansas**

**Rev. Paul H. Thwaite to Pittsburgh**

To Detroit Presbytery:

**Rev. Megan Berry, from Heartland**

**Rev. Theda McBryde, from Wabash Valley**

2. The review of the Presbytery's 2020 minutes was completed by the Synod of the Covenant. The minutes were approved with one exception, that the expiration of terms of members of the Permanent Judicial

Commission was not reported per Synod requirement. That correction was made.

April 6, 2022

To: Clerk of Session and Moderator

From: Barnabas Grand River Distribution Committee

Re: Distribution of Funds Balance of \$110,375.00

As you know, the Barnabas Opportunities Center was closed and the building which housed this mission was sold.

At a meeting of the Presbytery, it approved the revenue from the sale of the building would be distributed to churches in Detroit. A committee would be selected by the moderator to undertake this responsibility.

A committee was formed and the Trustees informed the committee, after the building was sold and deduction of expenses, that the net revenue was \$168,375.00.

In April of 2020, the committee approved a Covid-19 distribution to eleven city churches for \$5,000.00 and \$3,000.00 to one city church, to further their ministry.

At a committee meeting on March 30, 2022, they approved the distributions of the funds balance of \$110,375.00 as follows; \$8,670.00 would be distributed to eleven Detroit City Churches and \$15,000.00 to The Congregational Development and Transformation Ministry Team, as requested, to help with resources for the Vital Congregation Initiative, of which eight city churches are involved.

May these funds be received to further your ministry in the City of Detroit.

The committee is very appreciative of the opportunity to distribute these funds.

In Christ,

Rosy Latimore, Chair

Deborah Fair

Kara Hildebrant



Paul Stunkel

Michael Starynychak

Stefanie Lewis, Ruling Elder, Clerk  
Karen Stunkel, Teaching Elder  
Gregory Sykes, Ruling Elder  
Kent Clise, Teaching Elder Retired, Moderator

**Report of the Administrative Commission for St. John's Presbyterian Church**

**May 10, 2022**

During the past few months, the Administrative Commission (AC) has continued to work collaboratively with Commissioned Ruling Elder Caleb Jones, and the chairs and members of the various standing committees. Church rolls, financial reports, and Minutes of AC meetings, acting as the Session, are all in the process of being compiled. We are also working together with the church to address building issues, particularly the unusually high water bills and the roof leaks. We are working with the personnel committee to update job descriptions. In the coming months, we will work with Pastor Jones and the lay leadership to cultivate new leaders for the time when the AC will eventually step back. Pastor Jones has helped instill a new energy into St. John's, for which we are grateful.

Respectfully submitted,

Joshua Archey, CRE, Clerk of the AC

Rev. Lindsey Anderson and Rev. Laura Kelsey, Co-Chairs

Ruling Elder Rosy Latimore, Ruling Elder Tim Ngare, and Rev. Paul Stunkel, HR.

## Littlefield Administrative Commission Report

May 24, 2022

Rev. Tim Marvel, Ken Hollowell, Wendy Back and I have been to the Littlefield Church 4 times and met by Zoom 8 times. We have been making plans but hampered in execution by not having original jurisdiction, especially since there is no session or active congregation.

However, we have invited members and friends of the congregation to meet with us at Cherry Hill on May 22, 2 pm. Our intention is to hear any concerns and update them on what we have been doing and plan to do.

Since the building is to be demolished due to severe mold, we have been working with the non-profit, Care Village Outreach, Inc., to salvage what they can from the building to use to help with building projects for orphans in South Africa.

We are also going through the membership records to determine who still needs to be transferred or removed.

Once we have original jurisdiction, we can do a financial audit, proceed in planning to demolish building, and recommend to presbytery to close the congregation.

Rev. Kenneth Kaibel,  
Chairperson

COMMISSION REPORT  
ORDINATIONS AND INSTALLATIONS  
PRESBYTERY OF DETROIT

\*

The Commission to **install** Rev Edwin Estevez as **Associat Pastor of Kirk in the Hills Presbyterian Church to the ordered ministry of teaching elder** for installation was convened with prayer by the Vice-Moderator, Kevin Smith, at 9:40am, on April 24<sup>th</sup>, 2022, at Kirk in the Hills Presbyterian Church. The Commission members present were:

|                               |   |
|-------------------------------|---|
| <b>The Rev. Neeta Nichols</b> | <b>Honorably Retired</b>                                    |
| <b>The Rev. Angela Ryo</b>    | <b>of Kirk in the Hills Presbyterian Church</b>             |
| <b>The Rev. Keith Provost</b> | <b>Honorably Retired</b>                                    |
|                               | <b>Elder Adam Delezenne of First Presbyterian Church</b>    |
|                               | <b>Warren</b>   |
|                               | <b>Elder Charon Barconey Elder and Associate Executive</b>  |
|                               | <b>Presbyter, Presbytery of Detroit</b>                     |
|                               | <b>Elder Ruth Reading of Kirk in the Hills Presbyterian</b> |
|                               | <b>Church</b>   |

**The Commission approved the seating of the following members as corresponding members:**

**The Rev. Jim Moseley of Presbytery or the James**  
**The Rev. Tom Dickelman of Chicago Presbytery**

The Commission invited the following persons to participate in the worship service:

Elder Amy Davis **of Kirk in the Hills Presbyterian Church,**

Reverend Jasmine Smart **of Kirk in the Hills Presbyterian Church**

Linda Juracek-Lipa **of Kirk in the Hills Presbyterian Church**

After approving the order of worship, the Commission proceeded to worship, where it **installed** Rev Edwin Estevez as **Associat pastor of Kirk in the Hills Presbyterian Church to the validated ministry as \***. **In the course of the ordination service, Rev Edwin Estevez gave affirmation to the obligations undertaken in the ordination questions found in W-4.4003.** Upon conclusion of the worship service, the commission and congregation were dismissed with prayer and benediction by Rev. Edwin Estevez.

Kevin Smith  
Vice-Moderator

Date: 04/24/22

COMMISSION REPORT  
ORDINATIONS AND INSTALLATIONS  
PRESBYTERY OF DETROIT  
May 1, 2022

The Commission to **install Rev. Jeffrey Lincicome as Pastor/Head of Staff of Grosse Pointe Memorial Presbyterian Church to the ordered ministry of teaching elder** was convened with prayer by the moderator, Rev. Jasmine Smart, at 9:50am, on May 1st, at Grosse Pointe Memorial Presbyterian Church. The Commission members present were:

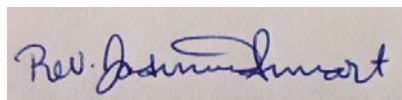
**The Rev. Marianne Grano**                      **Elder Kathy Kurap of Grosse Pointe Memorial  
Presbyterian Church**  
**The Rev. Sarah Godbehere**                **Elder Kevin Smith of First Presbyterian Church,  
Warren**

The Commission approved the seating of the following members as corresponding members:

**The Rev. David Worth of Pacific Presbytery**  
**Elder Nancy Worth of Pacific Presbytery**

The Commission invited the following persons to participate in the worship service:  
**Rev. Dr. Charles B. Hardwick, Presbytery of Maumee Valley**  
**Rev. Susan Mozena, Presbytery of Detroit**

After approving the order of worship, the Commission proceeded to worship, where it **(installed Rev. Jeffrey Lincicome as Pastor/Head of Staff of Grosse Pointe Memorial Presbyterian Church. In the course of the ordination service, Rev. Lincicome gave affirmation to the obligations undertaken in the ordination questions found in W-4.4003.** Upon conclusion of the worship service, the commission and congregation were dismissed with prayer and benediction by Rev. Lincicome.



Rev. Jasmine L. Smart  
Moderator

Date: 5/11/22

**Report of the Administrative Commission for  
Covenant Presbyterian Church  
Southfield, Michigan**

The Administrative Commission for Covenant Presbyterian Church of Southfield, Michigan recommends that the Presbytery approve the following motions:

- Under advisement of the Stated Clerk of the Presbytery of Detroit, the Administrative Commission of Covenant Presbyterian Church (AC) moves the Presbytery amend the charge of the Administrative Commission by inserting:
  - 5. When dissolution has been discerned as the way forward, to take all necessary steps proper to dissolve the congregation, including:**
    - a. assisting in the preservation and distribution of records,**
    - b. overseeing the transfer of the membership to other congregations,**
    - c. filing appropriate paperwork with the State of Michigan,**
    - d. bringing a recommendation to Presbytery as to the distribution of Covenant's funds and other assets.**
- Approve the plan for distribution of funds after all debts have been settled (Attachment 1), pending approval of the Committee on Ministry and the Board of Trustees
- Develop a thorough equipping and training curriculum for ACs, including both Presbytery Stated Clerk and Presbytery Executive.

**Rationale**

At the January 2021 meeting, the Presbytery approved an AC to work with Covenant Presbyterian Church, Southfield, with the following function, powers, and responsibilities:

Function: The commission shall visit Covenant Presbyterian Church Southfield which has been reported to be affected with disorder and inquire into and settle the difficulties therein.

(G-3.0109b(5))

Powers: The commission shall assume original jurisdiction if it determines that the Session is unable or unwilling to exercise its authority and manage its affairs wisely (G-3.0303e). The commission shall report its action to assume original jurisdiction to the next stated meeting of the Presbytery of Detroit.

Purpose: To provide guidance and leadership for Covenant Church as it seeks to discern the way forward by creating and developing a written plan for the congregation's future.

Focus Items:

1. To assist in the overall financial structure of the Church. This includes budgeting, accounting, checks and balances/reporting and procedures.
2. To assist in identifying grants/1001/new church development that Covenant Church would have available.
3. To assist with identifying a good fit for transitional pastoral leadership.
4. To help Covenant Church discern the way forward as it relates to the best congregational structure (including closing, merging, yoking, nesting, etc.).

Upon motion from the Committee and by unanimous consent, the Presbytery appointed the following persons to serve as members of the Administrative Commission to work with Covenant Presbyterian Church of Southfield, Michigan. The quorum for the commission shall be a majority of its members.

Ruling Elders: Greg Sykes; Stefanie Lewis

Teaching Elders: Kent Clise, Chair; Karen Stunkel

At the same meeting in January and prior to the formation of the AC, the Presbytery approved a motion by the Board of Trustees to sell the Covenant Church property "for at least \$830,000 to Kingdom Builders

Christian Church, and that the funds be held in escrow until their release is approved by Committee on Ministry and the Board of Trustees.”

The AC formed and was trained by the Transitional General Presbyter on March 4, 2021, and has been meeting twice monthly. In addition, the AC observed at all regular Session meetings of Covenant Presbyterian Church.

When the AC formed and met with the Session of Covenant Presbyterian Church for the first time on March 15, 2021, the church, along with Presbytery Trustees, was already in final negotiations to sell the church property to Kingdom Builders Christian Church. The final details of the sale were pending resolution of the requirement to remove an oil tank buried on property. The closing date was scheduled with Presbytery Trustees and the bank to occur by March 23, 2021. Covenant Church planned to lease the chapel of the property and continue to worship as a congregation there. The Presbytery Trustees had already created an escrow account to maintain accountability for the proceeds of the sale of the property. Our AC elected to trust the process occurring between the Session and the Presbytery Trustees regarding the sale of the property pending the results of our investigation as charged.

As the AC continued its investigation into the origin, history, and current state of Covenant Church, it became apparent that there was unreadiness among the Session, a lack of transparency with the congregation on the plan for the church, and distrust of the Presbytery in past and present involvement with Covenant Church. Covenant elders perceived a contradiction in advice from Presbytery leadership. The AC heard the elders say that they were tired and frustrated with Presbytery. Our AC listened carefully and took these feelings seriously.

Based on the progress of sale negotiations, the AC guided the Session to petition the Presbytery Trustees for \$26,000, to be repaid from the escrow account, to underwrite the total cost of the removal of the underground tank and the complete restoration of the property following the tank removal. Further investigation by the AC determined that there would be viability issues for the small congregation to lease the chapel at the agreed to price. In addition, the property sale agreement stipulated that Covenant vacate the premises by March 31, 2022, when it could then begin its lease at the negotiated price. With this deadline in mind, the AC assisted the Session in securing the services of a consultant to guide the Session in discerning the future of this congregation without its property. Considerations included remaining in the chapel, nesting in another facility, merging with another congregation, yoking with another congregation, and/or dissolving the congregation. The estimated time for discernment was 60-90 days, with the result being a plan to be reported to the AC. The plan would clarify congregational outcomes such that there is unity in the decision. The Session approved the proposal at their June regular Session meeting. The AC secured \$5066 monthly from the Presbytery Trustees to subsidize Covenant Church operating expenses and an additional \$2500 per month for the services of the consultant during the development and implementation of the plan. This money would come from the escrow account.

Beginning August 2021, under the guidance of the consultant, the Session researched its options for the future of the church, including surveys of the congregation, congregation town hall to improve transparency, and cancellation of 2 Sundays of December worship to attend Berkley Greenfield and Farmington First Presbyterian Churches as possible locations for mergers, nesting, or new congregation member homes.

On January 17, 2022, Session presented its plan to the AC, which included a recommendation that AC request of Presbytery the dissolution of Covenant Presbyterian Church. Upon receipt of the plan, AC requested from the Stated Clerk the process associated with implementation of the plan. The AC discovered that no Presbytery policy, other than P-21, exists that addresses all options associated with a plan for dissolution of a congregation. While other ACs are wrestling with similar options, their considerations were shared with this AC.



At a called congregational meeting on February 13, 2022, the Session's proposal was presented to the congregation, which held an advisory vote to affirm the plan and to request the AC move forward in obtaining Presbytery approval to dissolve. Additionally, an AC consideration for the distribution of funds was presented, which initiated debate.

At a subsequent Session meeting on February 21, 2022, the Session asked the AC to consider their request to increase possible allocation of funds to the Southfield community in the final determination of funds distribution. After prayerful discernment, the AC made adjustments to the original plan for disbursement of funds after all debts have been settled.

The Presbytery approved dissolution of Covenant Presbyterian Church with final worship service on Sunday, March 20, 2022. Final worship service was held on March 20, with Moderator of the Presbytery participating in the service. Subsequently the AC assumed original jurisdiction over the Session to oversee actions necessary to conclude the dissolution. The presentation celebrating the legacy of Covenant Church is included as Attachment 2, and is presented to the Presbytery at this meeting.

**ADMINISTRATIVE COMMISSION  
FOR COVENANT PRESBYTERIAN CHURCH SOUTHFIELD**

The total amount presently in escrow from the sale of Covenant Presbyterian Church is \$721,153.09. Known debts as of May 9, 2022, totaling approximately \$15,067, leave a present balance of approximately \$706,086. Note that total of debts has yet to be determined and settled. In addition, The Session of Covenant Presbyterian Church distributed the funds from its operating account to local missions in the area totaling \$17,446:

| <b>Mission Project</b>           | <b>Donation</b> |
|----------------------------------|-----------------|
| Welcome Inn                      | \$2500.00       |
| Transfiguration Food Bank        | \$2000.00       |
| Southfield Fire Fighters Charity | \$500.00        |
| Igbere School                    | \$500.00        |
| Oakland County Meals on Wheels   | \$1000.00       |
| Lighthouse/SOS                   | \$2500.00       |
| Forgotten Harvest                | \$500.00        |
| Detroit Rescue Mission           | \$1000.00       |
| COTS                             | \$1000.00       |
| Capuchin Soup Kitchen            | \$1000.00       |
| American Red Cross               | \$500.00        |
| Filipino American Fund           | \$3846.00       |
| Bentley Historical Society       | \$200.00        |
| Redford Historical Society       | \$200.00        |
| Southfield Historical Society    | \$200.00        |

In adherence to the Trustee motion approved at the January 26, 2021 stated Presbytery meeting, the Administrative Commission for Covenant Presbyterian Church, Southfield, moves the Presbytery approve the distribution of remaining funds, after all debts associated with Covenant Presbyterian Church are settled, and charge the Committee on Ministry and Board of Trustees to approve the release of funds in the following manner:

- 1) 31% of the remaining funds to be distributed as follows:
  - a) \$100,000 to Berkley Greenfield Presbyterian Church
  - b) \$100,000 to Farmington First Presbyterian Church
  - c) \$21,000 to a fund for benefitting the Southfield community, to be determined by the former congregation of Covenant Presbyterian Church and to be distributed within 12 months
- 2) 66% of the remaining funds to establish a Covenant Presbyterian Church Legacy. This money may be used for new and/or innovative missions within the Presbytery, and particularly for aiding in securing the vitality and viability of Presbytery presence in Detroit. Presbytery approved guidelines and criteria will be developed prior to fund distribution. Any or all of the money may be distributed. (approximately \$465,000)
- 3) \$20,000 (3%) be held in escrow to cover any additional debt. Any money remaining after all debts are settled will be added to the Covenant Presbyterian Church Legacy.

**EQUALIZATION OF ELDER COMMISSIONERS  
PRESBYTERY OF DETROIT  
NOVEMBER 2022-NOVEMBER 2023  
(Submitted for Approval September 27, 2022)**

The Book of Order requires the Presbytery to establish a plan to ensure there is parity at Presbytery meetings between teaching and ruling elders. The intention is to ensure that the number of ministers and elders is equal. G-3.0301. The Book of Order authorizes Presbyteries to assign certain representation according to the size of the church. By policy, the Presbytery of Detroit has given precedence to churches that have a majority of members who are a racial-ethnic minority. The number of ministers reported last year was 138. I report the number of active ministers this year as 134. I count the number of active ministers as those on the active roll who are resident in the area, plus those on the retired roll who are active in the life of Presbytery. I measured the latter by counting those retired ministers who are on a Presbytery committee, who have a position of some kind in a local congregation, or who attended a meeting last year. I noted that CRE commissioners had not been included as Elder Members which resulted in an increase. The far-right column represents the number of commissioners a church should elect for the period November 1, 2022 to November 30, 2023. **Commissioners should report this new figure to Session so the proper number will come to the November meeting.**

| City  | Church            | 2020<br>Mbrs | 2021-<br>2022<br>Elders | 2021<br>Mbrs | Ethnic<br>Y/N | 2022-23<br>Elders | Add to<br>Equalize | Elders/<br>church |
|---|-------------------|--------------|-------------------------|--------------|---------------|-------------------|--------------------|-------------------|
| Elder Members<br>(CRE, Elder on<br>Cabinet, CCE,<br>Former Moderator) |                   |              | 16                      |              |               | 23                |                    | 16                |
| Allen Park  | Allen Park        | 537          | 2                       | 493          |               | 2                 | 0                  | 2                 |
| Ann Arbor   | Calvary           | 33           | 1                       | 31           |               | 1                 | 0                  | 1                 |
| Ann Arbor   | First             | 1542         | 4                       | 1439         |               | 4                 | 0                  | 4                 |
| Ann Arbor   | Northside         | 38           | 1                       | 39           |               | 1                 | 0                  | 1                 |
| Ann Arbor   | Westminster       | 172          | 1                       | 163          |               | 1                 | 0                  | 1                 |
| Auburn Hills  | Auburn Hills      | 36           | 1                       | 36           |               | 1                 | 0                  | 1                 |
| Belleville  | Belleville        | 59           | 1                       | 53           |               | 1                 | 0                  | 1                 |
| Berkley   | Drayton           | 61           | 1                       | 54           |               | 1                 | 0                  | 1                 |
| Berkley   | Greenfield        | 203          | 1                       | 189          |               | 1                 | 0                  | 1                 |
| Beverly Hills   | Northbrook        | 243          | 1                       | 219          |               | 1                 | 0                  | 1                 |
| Birmingham  | First             | 818          | 2                       | 809          |               | 3                 | 0                  | 3                 |
| Bloomfield Hills  | Kirk in the Hills | 1636         | 4                       | 1636         |               | 4                 | 0                  | 4                 |
| Brighton  | First             | 534          | 2                       | 513          |               | 2                 | 0                  | 2                 |
| Canton  | Geneva            | 220          | 1                       | 218          |               | 1                 | 0                  | 1                 |
| Clarkston   | Sashabaw          | 14           | 1                       | 11           |               | 1                 | 0                  | 1                 |
| Dearborn  | Cherry Hill       | 183          | 1                       | 168          |               | 1                 | 0                  | 1                 |
| Dearborn  | First             | 363          | 2                       | 353          |               | 2                 | 0                  | 2                 |
| Dearborn  | Littlefield       | 52           | 1                       | 50           |               | 1                 | 0                  | 1                 |
| Dearborn Hts  | St. Andrew's      | 60           | 1                       | 55           |               | 1                 | 0                  | 1                 |
| Detroit   | Broadstreet       | 70           | 2                       | 70           | Y             | 2                 | 0                  | 2                 |
| Detroit   | Calvary           | 107          | 2                       | 105          | Y             | 2                 | 0                  | 2                 |
| Detroit   | Calvin (East)     | 39           | 1                       | 42           | Y             | 2                 | 1                  | 2                 |
| Detroit   | Fort Street       | 142          | 1                       | 138          |               | 1                 | 0                  | 1                 |
| Detroit   | Gratiot Avenue    | 30           | 2                       | 29           | Y             | 2                 | 0                  | 2                 |
| Detroit   | Hope              | 66           | 2                       | 62           | Y             | 2                 | 0                  | 2                 |
| Detroit   | Jefferson Avenue  | 302          | 2                       | 176          |               | 1                 | 0                  | 1                 |
| Detroit   | St. John's        | 57           | 2                       | 52           | Y             | 2                 | 1                  | 2                 |
| Detroit   | Trinity Community | 62           | 1                       | 54           | Y             | 2                 | 1                  | 2                 |
| Detroit   | Trumbull Avenue   | 36           | 2                       | 9            | Y             | 0                 | 0                  | 0                 |
| Detroit   | Westminster       | 288          | 2                       | 279          | Y             | 3                 | 1                  | 3                 |
| Farmington  | First             | 271          | 2                       | 254          |               | 1                 | -1                 | 1                 |
| Fort Gratiot  | Lakeshore         | 62           | 1                       | 61           |               | 1                 | 0                  | 1                 |
| Garden City   | Garden City       | 103          | 1                       | 92           |               | 1                 | 0                  | 1                 |
| Grosse Ile  | Grosse Ile        | 405          | 2                       | 376          |               | 2                 | 0                  | 2                 |
| Grosse Pointe   | Grosse Pte Mem    | 1130         | 3                       | 1096         |               | 3                 | 0                  | 3                 |

| City             | Church             | 2020<br>Mbrs | 2021-<br>2022<br>Elders | 2021<br>Mbrs | Ethnic<br>Y/N | 2022-23<br>Elders | Add to<br>Equalize | Elders/<br>church |
|------------------|--------------------|--------------|-------------------------|--------------|---------------|-------------------|--------------------|-------------------|
| Grosse Pte Wds   | Grosse Pte Woods   | 150          | 1                       | 145          |               | 1                 | 0                  | 1                 |
| Highland Park    | Park United        | 33           | 2                       | 33           | Y             | 2                 | 1                  | 2                 |
| Howell           | First              | 207          | 1                       | 179          |               | 1                 | 0                  | 1                 |
| Lincoln Park     | Lincoln Park       | 134          | 1                       | 106          |               | 1                 | 0                  | 1                 |
| Livonia          | Rosedale Gardens   | 493          | 2                       | 480          |               | 2                 | 1                  | 2                 |
| Livonia          | St. Paul's         | 138          | 1                       | 128          |               | 1                 | 0                  | 1                 |
| Livonia          | St. Timothy's      | 75           | 1                       | 74           |               | 1                 | 0                  | 1                 |
| Milan            | People's           | 103          | 1                       | 90           |               | 1                 | 0                  | 1                 |
| Milford          | Milford            | 451          | 2                       | 448          |               | 2                 | 0                  | 2                 |
| Mt. Clemens      | First              | 329          | 2                       | 244          |               | 1                 | -1                 | 1                 |
| Northville       | First              | 523          | 2                       | 368          |               | 2                 | 1                  | 2                 |
| Novi             | Faith Community    | 139          | 1                       | 132          |               | 1                 | 0                  | 1                 |
| Orchard lake     | Community          | 595          | 2                       | 573          |               | 2                 | 1                  | 2                 |
| Plymouth         | First              | 805          | 2                       | 786          |               | 3                 | 1                  | 3                 |
| Pontiac          | First              | 131          | 1                       | 130          |               | 1                 | 0                  | 1                 |
| Pontiac          | Joslyn Avenue      | 11           | 1                       |              |               | 0                 | 0                  | 0                 |
| Port Huron       | First              | 280          | 2                       | 194          |               | 1                 | 0                  | 1                 |
| Redford          | St. James          | 35           | 1                       | 33           |               | 1                 | 0                  | 1                 |
| Rochester        | University         | 475          | 2                       | 472          |               | 2                 | 0                  | 2                 |
| Royal Oak        | First              | 442          | 2                       | 412          |               | 2                 | 0                  | 2                 |
| Royal Oak        | Korean First       | 28           | 2                       | 28           | Y             | 2                 | 0                  | 2                 |
| Royal Oak        | Starr              | 61           | 1                       | 54           |               | 1                 | 0                  | 1                 |
| Saline           | First              | 166          | 1                       | 167          |               | 1                 | 0                  | 1                 |
| Shelby Twp       | St. Thomas         | 316          | 2                       | 294          |               | 2                 | 0                  | 2                 |
| South Lyon       | First              | 121          | 1                       | 115          |               | 1                 | 0                  | 1                 |
| Southfield       | Covenant           | 58           | 1                       | 38           |               | 0                 | 0                  | 0                 |
| Southfield       | Korean             | 937          | 3                       | 899          | Y             | 4                 | 1                  | 4                 |
| Redford          | New Hope           | 68           | 2                       | 69           | Y             | 2                 | 0                  | 2                 |
| St. Clair Shores | Lake Shore         | 314          | 2                       | 302          |               | 2                 | 0                  | 2                 |
| Sterling Heights | New Life           | 117          | 1                       | 95           |               | 1                 | 0                  | 1                 |
| Taylor           | Southminster       | 123          | 1                       | 114          |               | 1                 | 0                  | 1                 |
| Troy             | First              | 85           | 1                       | 83           |               | 1                 | 0                  | 1                 |
| Troy             | Northminster       | 90           | 1                       | 84           |               | 1                 | 0                  | 1                 |
| Walled Lake      | Crossroads         | 51           | 1                       | 50           |               | 1                 | 0                  | 1                 |
| Warren           | Celtic Cross       | 120          | 1                       | 110          |               | 1                 | 0                  | 1                 |
| Warren           | First              | 163          | 1                       | 158          |               | 1                 | 0                  | 1                 |
| Waterford        | Community          | 165          | 1                       | 167          |               | 1                 | 0                  | 1                 |
| Westland         | Kirk of Our Savior | 69           | 1                       | 62           |               | 1                 | 0                  | 1                 |
| White Lake       | White Lake         | 79           | 1                       | 88           |               | 1                 | 0                  | 1                 |
| Ypsilanti        | First              | 147          | 1                       | 144          |               | 1                 | 0                  | 1                 |
| <b>Totals:</b>   |                    | <b>18801</b> | <b>138</b>              | <b>16913</b> | <b>13</b>     | <b>134</b>        | <b>34</b>          | <b>134</b>        |

Threshold – 4 = 1439

Threshold – 3 = 719

Threshold – 2 = 260

## 2021 Presbytery Statistical Report

|                   |   |            |                     |
|-------------------|---|------------|---------------------|
| <b>Presbytery</b> | <b>Detroit</b>  |            |                     |
| <b>Address</b>    | <b>17575 Hubbell St, Detroit, MI 48235</b>  |            |                     |
| <b>Phone</b>      | <b>313-345-6550</b>   | <b>Fax</b> | <b>313-345-7250</b> |
| <b>Email</b>      | <b><a href="mailto:info@detroitpresbytery.org">info@detroitpresbytery.org</a></b> |            |                     |
| <b>Web Site</b>   | <b><a href="http://www.detroitpresbytery.org">www.detroitpresbytery.org</a></b>   |            |                     |



### Membership

|                      |              |                     |  |              |
|----------------------|--------------|---------------------|--|--------------|
| Prior Active Members | <b>17699</b> | Adjusted membership |  | <b>17579</b> |
|----------------------|--------------|---------------------|--|--------------|

### Gains

|             |            |
|-------------|------------|
| Certificate | <b>127</b> |
|-------------|------------|

|                   |           |
|-------------------|-----------|
| Youth Professions | <b>51</b> |
|-------------------|-----------|

|                              |            |
|------------------------------|------------|
| Professions & Reaffirmations | <b>184</b> |
|------------------------------|------------|

|                    |            |
|--------------------|------------|
| <b>Total Gains</b> | <b>362</b> |
|--------------------|------------|

|                                    |              |
|------------------------------------|--------------|
| <b>Total Ending Active Members</b> | <b>16913</b> |
|------------------------------------|--------------|

### Losses

|             |            |
|-------------|------------|
| Certificate | <b>157</b> |
|-------------|------------|

|        |            |
|--------|------------|
| Deaths | <b>398</b> |
|--------|------------|

|                              |            |
|------------------------------|------------|
| Deleted for any Other Reason | <b>473</b> |
|------------------------------|------------|

|                     |             |
|---------------------|-------------|
| <b>Total Losses</b> | <b>1028</b> |
|---------------------|-------------|

### Baptisms

|                     |            |
|---------------------|------------|
| Presented by Others | <b>143</b> |
|---------------------|------------|

|                 |           |
|-----------------|-----------|
| At Confirmation | <b>17</b> |
|-----------------|-----------|

|           |           |
|-----------|-----------|
| All Other | <b>11</b> |
|-----------|-----------|

|                                   |             |
|-----------------------------------|-------------|
| Average Weekly Worship Attendance | <b>4864</b> |
|-----------------------------------|-------------|

|                |             |
|----------------|-------------|
| Female Members | <b>9947</b> |
|----------------|-------------|

|                             |             |
|-----------------------------|-------------|
| Friends of the Congregation | <b>1873</b> |
|-----------------------------|-------------|

|                          |            |
|--------------------------|------------|
| Ruling Elders on Session | <b>670</b> |
|--------------------------|------------|

|                               |               |
|-------------------------------|---------------|
| Do you have Deacons? Yes / No | <b>61 / 8</b> |
|-------------------------------|---------------|

### Age Distribution of Active Members

|            |             |
|------------|-------------|
| 25 & Under | <b>2081</b> |
|------------|-------------|

|         |             |
|---------|-------------|
| 26 - 40 | <b>2167</b> |
|---------|-------------|

|         |             |
|---------|-------------|
| 41 - 55 | <b>2612</b> |
|---------|-------------|

|         |             |
|---------|-------------|
| 56 - 70 | <b>4310</b> |
|---------|-------------|

|         |             |
|---------|-------------|
| Over 70 | <b>5043</b> |
|---------|-------------|

|                               |              |
|-------------------------------|--------------|
| <b>Total Age Distribution</b> | <b>16213</b> |
|-------------------------------|--------------|

### People with Disabilities

|                    |            |
|--------------------|------------|
| Hearing impairment | <b>696</b> |
|--------------------|------------|

|                  |            |
|------------------|------------|
| Sight impairment | <b>189</b> |
|------------------|------------|

|                     |            |
|---------------------|------------|
| Mobility impairment | <b>671</b> |
|---------------------|------------|

|                  |            |
|------------------|------------|
| Other impairment | <b>443</b> |
|------------------|------------|

### Christian Education

|           |            |
|-----------|------------|
| Birth - 3 | <b>226</b> |
|-----------|------------|

|       |            |
|-------|------------|
| Age 4 | <b>117</b> |
|-------|------------|

|              |            |
|--------------|------------|
| Kindergarten | <b>122</b> |
|--------------|------------|

|         |            |
|---------|------------|
| Grade 1 | <b>111</b> |
|---------|------------|

|         |            |
|---------|------------|
| Grade 2 | <b>103</b> |
|---------|------------|

|         |            |
|---------|------------|
| Grade 3 | <b>120</b> |
|---------|------------|

|         |           |
|---------|-----------|
| Grade 4 | <b>97</b> |
|---------|-----------|

|         |            |
|---------|------------|
| Grade 5 | <b>132</b> |
|---------|------------|

|         |            |
|---------|------------|
| Grade 6 | <b>114</b> |
|---------|------------|

|         |            |
|---------|------------|
| Grade 7 | <b>129</b> |
|---------|------------|

|         |            |
|---------|------------|
| Grade 8 | <b>131</b> |
|---------|------------|

|         |            |
|---------|------------|
| Grade 9 | <b>158</b> |
|---------|------------|

|          |            |
|----------|------------|
| Grade 10 | <b>144</b> |
|----------|------------|

|          |            |
|----------|------------|
| Grade 11 | <b>141</b> |
|----------|------------|

|          |            |
|----------|------------|
| Grade 12 | <b>170</b> |
|----------|------------|

|              |            |
|--------------|------------|
| Young Adults | <b>366</b> |
|--------------|------------|

|         |             |
|---------|-------------|
| Over 25 | <b>2276</b> |
|---------|-------------|

|                   |            |
|-------------------|------------|
| Teachers/Officers | <b>623</b> |
|-------------------|------------|

|                                  |             |
|----------------------------------|-------------|
| <b>Total Christian Education</b> | <b>5280</b> |
|----------------------------------|-------------|

### Racial Ethnic

|                                    |             |
|------------------------------------|-------------|
| Asian/Pacific Islander/South Asian | <b>1039</b> |
|------------------------------------|-------------|

|                                |            |
|--------------------------------|------------|
| Black/African American/African | <b>760</b> |
|--------------------------------|------------|

|                              |           |
|------------------------------|-----------|
| Middle Eastern/North African | <b>34</b> |
|------------------------------|-----------|

|                   |           |
|-------------------|-----------|
| Hispanic/Latino-a | <b>57</b> |
|-------------------|-----------|

|  |           |
|--|-----------|
| Native American/Alaska Native/Indigenous | <b>21</b> |
|--|-----------|

|       |              |
|-------|--------------|
| White | <b>13007</b> |
|-------|--------------|

|             |           |
|-------------|-----------|
| Multiracial | <b>46</b> |
|-------------|-----------|

|                            |              |
|----------------------------|--------------|
| <b>Total Racial Ethnic</b> | <b>14964</b> |
|----------------------------|--------------|

### Financial Data

|               |                   |
|---------------|-------------------|
| Annual Income | <b>35,214,178</b> |
|---------------|-------------------|

|                 |                   |
|-----------------|-------------------|
| Annual Expenses | <b>31,126,388</b> |
|-----------------|-------------------|

|                  |                  |
|------------------|------------------|
| Mission Expenses | <b>3,029,814</b> |
|------------------|------------------|

|                    |                   |
|--------------------|-------------------|
| Personnel Expenses | <b>15,832,084</b> |
|--------------------|-------------------|

|                     |                  |
|---------------------|------------------|
| Facilities Expenses | <b>8,194,254</b> |
|---------------------|------------------|



PRESBYTERIAN CHURCH OF EAST AFRICA  
THIKA PRESBYTERIAN

P.O Box 552-01000, Thika  
Tel: +254 792 879 950  
Email: pthikapresbyery@ahoo.com

19<sup>th</sup> Sept 2022.

Rev. Marianne Grano, J.D.  
[marianne@detroitpresbytery.org](mailto:marianne@detroitpresbytery.org)  
The Presbytery Clerk  
Presbytery of Detroit

Dear Rev. Grano:

**RE: APPRECIATION FOR PRESBTERY OF DETROIT'S COVID SUPPORT FOOD DONATION.**

Receive Christian greetings.

We trust you continue experiencing God's blessing as you serve the saints in Detroit Presbytery. Here at PCEA Thika Presbytery the Lord has kept us going in spite of the many severe challenges we have faced the last few years. The church is slowly picking up following the covid after math and the just concluded general election impact. We have a new Moderator and a Treasurer to the Presbytery as our constitution demands of us.

It is with thanks that we acknowledge receipt of your gift for food donation amounting to Ksh. 651,760/=. This support came at an opportune time when the Presbytery was marshalling its thirteen Parishes to support the COVID related hunger programmes for our Nendeni (remote) areas including Yatta. Your gift will also enable us to fund the Uji (porridge) program for a year for children in the remote area selected by the last Detroit visiting team.

In addition to COVID related hunger, many of our members are also facing the threat of hunger occasioned by other factors including prolonged drought in the country, the impact of global fuel crisis on daily commodities (inflation), the uncertainty, and the tension of just concluded general elections, just to mention a few.

Kindly extend our sincere gratitude and affection to all who made this gift possible. We are proud to have Presbytery of Detroit as our partners and look forward to better days ahead with God's help. Blessings to you all.

Yours in Christ service.

  
**Rev. Nicholas Mbugua**  
Presbytery Clerk.



Cc: Thika Presbytery Moderator  
Thika Presbytery Treasurer  
Detroit Presbytery Moderator  
Douglas Denton ([dldenton@comcast.net](mailto:dldenton@comcast.net)) Treasurer, Thika WG  
Timothy Ngare ([tngare@comcast.net](mailto:tngare@comcast.net)), Chair, Thika WG.  
Lauren Kariuki, [aurenkariuki@gmail.com](mailto:aurenkariuki@gmail.com) PCEA Mission Desk, Nairobi.

October 2022



# The Synod of the Covenant

Presbyterian Church (U.S.A.)

## Synod Programs and Ministry Update

- **9/30** Matthew 25 Grant Applications due 9/30/22...up to \$5000 grant for work to build congregation vitality or to fight structural racism or systemic poverty.
- **10/5 @ 10:00 to 11:30 am** “Preaching for Advent 2022” zoom preaching workshop with Chip Hardwick of the Synod of the Covenant
- **10/13 @ 9:00 to 12:00 pm** “Resilience and Renewal” zoom retreat to care for pastors/CRE’s as the stressful holiday season approaches. Offered by Presbyterian Disaster Assistance.
- **10/21 @ 10:00 am to 3:30 pm** “How To Try” Innovation Workshop at Maumee Bay State Park in Oregon, OH by Fr. Lorenzo Lebrija (to be recorded as well as held in person)
- **10/25 & 26 @ 10:00 am to 12:00 pm** “Leading in Divided Times” zoom workshop for Pastors and Commissioned Ruling Elders for tools to navigate our polarized culture
- **11/2 @ 10:00 am to 11:30 am** “Preaching in the Valley of Dry Bones” zoom preaching workshop by Rev. Dr. Luke Powery, Dean of the Duke University Chapel
- **11/8 & 9 @ 6:30 – 9:00 pm** “Healthy Church Boundaries” zoom workshop by LeaderWise for church leaders to help congregations develop appropriate boundaries for their ministries and leaders
- **11/16 & 17 @ 6:00 to 8:30 pm** “Introduction to Boundaries” zoom workshop by LeaderWise for teaching and ruling elders

*Each of these offerings is free, having been paid for by your presbytery and Synod. For more information, visit [www.synodofthecovenant.org](http://www.synodofthecovenant.org) or contact Synod Executive Chip Hardwick at [chip@synodofthecovenant.org](mailto:chip@synodofthecovenant.org) or 309-530-4578.*

**We’re the Synod of the Covenant.**

**In our Synod, we’ll try anything to equip and support leaders for God’s emerging, creative future.**

The Presbytery of Detroit  
Statement of Revenues and Expenditures  
From 1/1/2022 through 7/31/2022

*100 - Operating Fund  
(In Whole Numbers)*

|   | <u>This Month</u><br><u>Actual</u> | <u>Year to Date</u><br><u>Actual</u> | <u>Annual Budget</u> | <u>Percent of Total</u><br><u>Budget Remaining</u> |
|---|------------------------------------|--------------------------------------|----------------------|--|
| <b>42% of the year remains</b>            |                                    |                                      |                      |  |
| <b>Revenue</b>                            |                                    |                                      |                      |  |
| Shared Mission                            | 11,953                             | 58,143                               | 140,000              | 58 %   |
| Per Capita                                | 57,465                             | 193,648                              | 382,298              | 49 %   |
| Investments (Fund 200)                    | 10,692                             | 90,809                               | 155,245              | 42 %   |
| Joy & McKay Endowments                    | 21,960                             | 126,991                              | 186,596              | 32 %   |
| Social Justice                            | 0                                  | 6,300                                | 6,300                | 0 %  |
| Other                                     | 0                                  | 0                                    | 0                    |  |
| <b>Total Revenue</b>                      | <u>102,070</u>                     | <u>475,891</u>                       | <u>870,439</u>       | <u>45%</u>   |
| <b>Expense</b>                            |                                    |                                      |                      |  |
| Committee on Ministry                     | 0                                  | 0                                    | 14,600               | 100 %  |
| Preparation for Ministry                  | 0                                  | 447                                  | 4,000                | 89 %   |
| Trustees                                  | 12,324                             | 72,970                               | 141,383              | 48 %   |
| Presbytery Operations                     | 49,710                             | 284,993                              | 530,616              | 46 %   |
| Congregation Develop't & Transform'n      | 0                                  | 5,875                                | 9,000                | 35 %   |
| Social Justice                            | 3,500                              | 27,000                               | 30,000               | 10 %   |
| Mission Interpretation                    | 0                                  | 17,000                               | 46,500               | 63 %   |
| Leadership Equipping Ministry Team        | (330)                              | 1,055                                | 25,300               | 96 %   |
| New Church Dev/Redevelopment              | 0                                  | 15,000                               | 15,000               | 0 %  |
| Multicultural Ministry Team               | 0                                  | 0                                    | 6,200                | 100 %  |
| Planning & Visioning                      | 0                                  | 685                                  | 21,000               | 97 %   |
| Coordinating Cabinet                      | 0                                  | 904                                  | 11,700               | 92 %   |
| Anti-Racism Committee                     | 0                                  | 1,093                                | 23,000               | 95 %   |
| <b>Total Expense</b>                      | <u>65,204</u>                      | <u>427,022</u>                       | <u>878,299</u>       | <u>51 %</u>  |
| <b>Revenues Over (Under) Expenditures</b> | <u>36,866</u>                      | <u>48,869</u>                        | <u>(7,860)</u>       |  |

*Total Shared Mission Received YTD:  
Total Shared Mission Spending YTD:*

*58,143  
65,930*



# The Presbytery of Detroit

## Balance Sheet

As of 7/31/2022

(In Whole Numbers)

|   | OPERATING<br>FUNDS | RESTRICTED &<br>ENDOWMENT<br>FUNDS |
|---|--------------------|------------------------------------|
| Cash  |                    |                                    |
|   | 50,996             | 242,767                            |
| Total Cash  | 50,996             | 242,767                            |
| Investment Securities                               |                    |                                    |
| General Investments                                 | 4,114,937          | 0                                  |
| Endowment - Comerica                                | 1,624,478          | 18,935,933                         |
| Investment - P.I.L.P                                | 1,589,818          | 0                                  |
| Total Investment Securities                         | 7,329,232          | 18,935,933                         |
| Receivables   |                    |                                    |
| Church Loan Receivable - Module                     | 56,000             | 0                                  |
| Church Line of Credit Receivable                    | 0                  | 0                                  |
| Misc Receivables                                    | (3,068)            | 1,130                              |
| POD Grant Mortgage                                  | 432,393            | 0                                  |
| Total Receivables                                   | 485,325            | 1,130                              |
| Other Assets  |                    |                                    |
|   | 0                  | 0                                  |
| Total Other Assets                                  | 0                  | 0                                  |
| Total Assets  | 7,865,554          | 19,179,830                         |
| Miscellaneous Liabilities                           |                    |                                    |
| Accounts Payable - Module                           | 0                  | 9,424                              |
| Other   | 745,985            | 1,810                              |
| Total Miscellaneous Liabilities                     | 745,985            | 11,234                             |
| Notes Payable to Presbyterian Church (U.S.A.)       |                    |                                    |
| PCUSA Grant Mortgage Receivable                     | (194,018)          | 0                                  |
| PCUSA Grant Mortgage Reserve                        | 194,018            | 0                                  |
| PCUSA Guaranteed Loans                              | (824,756)          | 0                                  |
| P.I.L.P. Guaranteed Loans                           | (2,640,836)        | 0                                  |
| Note Payable - PCUSA                                | 824,756            | 0                                  |
| Note Payable P.I.L.P                                | 2,640,836          | 0                                  |
| Total Notes Payable to Presbyterian Church (U.S.A.) | 0                  | 0                                  |
| Notes Payable Others                                |                    |                                    |
| Pass Thru - Other                                   | 0                  | 0                                  |
| Total Notes Payable Others                          | 0                  | 0                                  |
| Total Liabilities                                   | 745,985            | 11,234                             |
| Unrestricted Net Assets/Equity                      |                    |                                    |
|   | 5,751,769          | 671,874                            |
| Total Unrestricted Net Assets/Equity                | 5,751,769          | 671,874                            |
| Restricted Net Assets/Equity                        |                    |                                    |
|   | 1,367,800          | 18,496,722                         |
| Total Restricted Net Assets/Equity                  | 1,367,800          | 18,496,722                         |
| Total Net Assets/Equity                             | 7,119,568          | 19,168,596                         |
| Total Liabilities & Net Assets/Equity               | 7,865,554          | 19,179,830                         |

## PAPER E

### Presbytery of Detroit Report of the Trustees September 27, 2022

The Trustees recommend that Presbytery:

1. Approve the 2022 Audit (Paper D-1).
2. The Trustees concur in the request of the Littlefield AC to bring the following property transactions before Presbytery:

MOTION: Littlefield AC moves that presbytery approves the transfer of the Littlefield PC property, legally described as LOTS 438 AND 491 ROBERT OAKMAN LAND CO's AVIATION FIELD SUB NO. 1 of the City of Dearborn, to the Presbytery so it can continue to be insured.

MOTION: Littlefield AC moves that presbytery approve the sale of the Littlefield PC property, legally described as LOTS 438 AND 491 ROBERT OAKMAN LAND CO's AVIATION FIELD SUB NO. 1 of the City of Dearborn, at fair market value, which will be finally determined by Trustees.

The Trustees report the following for the information of Presbytery:

1. The Trustees discharged \$6000 in loans outstanding from early in the pandemic from Clarkston-Sashabaw and Detroit-Hope.
2. The Trustees approved dispersal of Southfield-Covenant funds per Presbytery approval at the May 24th meeting as follows: a) \$100,000 to Berkley Greenfield Presbyterian Church b) \$100,000 to Farmington First Presbyterian Church c) \$21,000 to a fund for benefitting the Southfield community, to be determined by the former congregation of Covenant Presbyterian Church and to be distributed within 12 months.
3. The Trustees authorized Greg Sykes and Ellen Schreuder to work with the Committee on Ministry to develop a plan regarding the remaining \$465,000.
4. The Trustees filed a report of disorder with the Committee on Ministry and recommend an Administrative Commission regarding South Lyon.
5. The Trustees reviewed and approved a contract for sale of the property of Westminster-Detroit (Roscommon house) at fair market value per the earlier Presbytery and congregational approval.
6. The Trustees extended the Presbytery's lease of office space at Westminster-Detroit by six months during the transition of leadership within the Presbytery.
7. The Trustees approved the transfer of approximately \$15k from the Southfield-Covenant account to cover back per capita due from Redford and Southfield into the Presbytery's

general fund.

8. The Trustees authorized authorize the Administrative Commission for Dearborn-Littlefield to negotiate for a reduction of the grant mortgage apparently outstanding to PCUSA and authorize the expenditure of up to \$5000 for said purpose.
9. The Trustees reviewed and approved the listings of the manse and vacant lot of South Lyon.
10. The Trustees approved the estimated 2023 income of \$725,000 submitted by Comerica for the purposes of the budgeting process.
11. The Trustees approved the budget request of up to \$150k for Trustees.
12. The Trustees endorsed the application for a line of credit from PILP to South Lyon.
13. The Trustees concurred with the changes proposed by the Bylaws Committee regarding Administrative Commissions.
14. The Trustees approved a temporary extension of the office space lease with Detroit-Westminster during the transition in Presbytery staff leadership.
15. The Trustees approved the sale of the South Lyon property previously approved by Presbytery, at fair market value.

**THE PRESBYTERY OF DETROIT, INC.**

Financial Statements  
Independent Auditor's Report  
with Supplementary Information  
For the Year Ended December 31, 2021

# THE PRESBYTERY OF DETROIT, INC.

Financial Statements  
Independent Auditor's Report  
with Supplementary Information  
For the Year Ended December 31, 2021

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## Independent Auditor's Report

To the Board of Trustees  
Presbytery of Detroit, Inc.  
Detroit, Michigan

### Opinion

We have audited the accompanying statements of Presbytery of Detroit, Inc., a Michigan not-for-profit corporation, which comprise the statements of financial position as of December 31, 2021 and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Presbytery of Detroit, Inc. as of December 31, 2021, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Presbytery of Detroit, Inc. and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit opinion.

### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Presbytery of Detroit, Inc.'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

### Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

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A PROFESSIONAL LIMITED LIABILITY COMPANY

Members of Private Companies Practice Section of the American Institute of Certified Public Accountants and Michigan Association of Certified Public Accountants

Independent Auditor's Report  
(Continued)

In performing an audit in accordance with generally accepted auditing standards, we:

- . Exercise professional judgement and maintain professional skepticism throughout the audit.
- . Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- . Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Presbytery of Detroit, Inc.'s internal control. Accordingly, no such opinion is expressed.
- . Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- . Conclude whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt about Presbytery of Detroit, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

**Other Matters**

As more fully described in Note 5 to the financial statements, certain capital expenditures were not capitalized or depreciated as assets by The Presbytery of Detroit, Inc. Also, the Presbytery of Detroit, Inc. has decided not to adopt the Accounting Standards Update (ASU) 2016-02, Leases (Topic 842) to increase transparency and comparability among organizations (See Note 5 and Note 6 ) Accounting principles generally accepted in the United States of America require that such assets be capitalized, depreciated, and all related liabilities be recorded. The effect of these departures from generally accepted accounting principles on financial position, results of operations, and cash flows has not been determined.

**Supplementary Information**

The accompanying additional information on page 14 is presented for the purpose of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

*Tellis and Company, PLLC*

August 9, 2022

# THE PRESBYTERY OF DETROIT, INC.

## Statement of Financial Position

As of December 31, 2021

### Assets

|  |    |                  |                          |
|--|----|------------------|--------------------------|
| <b>Cash and Cash Equivalents</b>                     | \$ | 298,827          |                          |
| <b>Presbyterian Investment Loan Program</b> (Note 2) |    | 1,887,398        |                          |
| <b>Investment Securities</b> (Notes 3)               |    | 27,498,152       |                          |
| <b>Notes Receivable</b>                              |    |                  |                          |
| Notes Receivable (Note 1)                            |    | 488,393          |                          |
| <b>Other Assets</b>                                  |    |                  |                          |
| Other Receivables (Note 1)                           |    | <u>3,558,427</u> |                          |
| Total Assets   | \$ |                  | <u><u>33,731,197</u></u> |

### Liabilities and Net Assets

#### Liabilities:

|  |    |               |           |
|--|----|---------------|-----------|
| Notes Payable to Presbyterian Church (U.S.A.) (Note 1) | \$ | 3,550,381     |           |
| General Mission Payable                                |    | 60,578        |           |
| Escrow Funds (Note 14)                                 |    | 729,957       |           |
| Accrued Liabilities                                    |    | <u>15,795</u> |           |
| Total Liabilities                                      | \$ |               | 4,356,711 |

#### Net Assets:

|   |    |                   |                          |
|---|----|-------------------|--------------------------|
| Without Donors Restrictions                             |    |                   |                          |
| General Operating (Deficit)                             |    | 270,020           |                          |
| Designated for Long-Term Investment and Other (Note 11) |    | 7,421,989         |                          |
| With Donors Restrictions                                |    |                   |                          |
| Purposes Restrictions (Note 9)                          |    | 2,802,814         |                          |
| Perpetual in nature (Note 10)                           |    | <u>18,879,663</u> |                          |
| Total Net Assets  |    |                   | <u><u>29,374,486</u></u> |
| Total Liabilities and Net Assets                        | \$ |                   | <u><u>33,731,197</u></u> |

The accompanying notes are an integral part of these financial statements.



**THE PRESBYTERY OF DETROIT, INC.**  
Statement of Activities and Changes in Net Assets  
For the Year Ended December 31, 2021

|  | Without Donors Restrictions |              |              | With Donors Restrictions      |               | Total         |
|--|-----------------------------|--------------|--------------|-------------------------------|---------------|---------------|
|  | General Operating           | Designated   | Subtotals    | Special Mission Opportunities | Endowments    |               |
| <b>Changes in Net assets</b>   |                             |              |              |                               |               |               |
| Revenue, gains, and other support  |                             |              |              |                               |               |               |
| Per capita apportionments  | \$ 349,332                  | \$ -         | \$ 349,332   | \$ -                          | \$ -          | \$ 349,332    |
| Presbytery Mission giving  | 136,862                     | -            | 136,862      | -                             | -             | 136,862       |
| Grants   | 6,300                       | -            | 6,300        | -                             | -             | 6,300         |
| Offerings/Donations  | 1,002                       | -            | 1,002        | 335,009                       | -             | 336,011       |
| Other Income (Loss)  | 120,480                     | 48,011       | 168,491      | 56,810                        | 502,838       | 728,139       |
| Endowment income   | 238,245                     | -            | 238,245      | -                             | -             | 238,245       |
| Net assets released from restrictions-<br>Satisfaction of program restrictions | 645,017                     | -            | 645,017      | (164,748)                     | (480,269)     | -             |
| Total revenue, gains,<br>and other support                                     | 1,497,238                   | 48,011       | 1,545,249    | 227,071                       | 22,569        | 1,794,889     |
| <b>Expenses:</b>   |                             |              |              |                               |               |               |
| Program expenses   | 791,925                     | -            | 791,925      | -                             | -             | 791,925       |
| Management and general   | 577,637                     | 45,856       | 623,493      | -                             | -             | 623,493       |
| Total expenses   | 1,369,562                   | 45,856       | 1,415,418    | -                             | -             | 1,415,418     |
| <b>Increase (Decrease) in Net Assets -<br/>Before transfers</b>                | 127,676                     | 2,155        | 129,831      | 227,071                       | 22,569        | 379,471       |
| <b>Transfers</b>   |                             |              |              |                               |               |               |
| In   | 1                           | -            | 1            | -                             | (1)           | -             |
| Out  | -                           | -            | -            | -                             | -             | -             |
| Net  | 1                           | -            | 1            | -                             | (1)           | -             |
| <b>Increase (Decrease) in Net Assets<br/>from Operating Activities</b>         | 127,677                     | 2,155        | 129,832      | 227,071                       | 22,568        | 379,471       |
| <b>Nonoperating Activities:</b>  |                             |              |              |                               |               |               |
| Net realized and unrealized gains  | -                           | 604,334      | 604,334      | 257,445                       | 2,278,698     | 3,140,477     |
| Interests and dividends  | 11,861                      | -            | 11,861       | -                             | -             | 11,861        |
| <b>Change in net assets from nonoperating activities</b>                       | 11,861                      | 604,334      | 616,195      | 257,445                       | 2,278,698     | 3,152,338     |
| <b>Changes in net assets</b>   | 139,538                     | 606,489      | 746,027      | 484,516                       | 2,301,266     | 3,531,809     |
| <b>Net Assets - January 1,</b>   | 130,482                     | 6,815,500    | 6,945,982    | 2,318,298                     | 16,578,397    | 25,842,677    |
| <b>Net Assets - December 31,</b>   | \$ 270,020                  | \$ 7,421,989 | \$ 7,692,009 | \$ 2,802,814                  | \$ 18,879,663 | \$ 29,374,486 |

The accompanying notes are an integral part of these financial statements.

# THE PRESBYTERY OF DETROIT, INC.

## Statement of Functional Expenses For the Year Ended December 31, 2021

|                                      | Program<br>Expenses | Administrative<br>Expenses | Totals              |
|--------------------------------------|---------------------|----------------------------|---------------------|
| Salaries and Wages/Housing Allowance | \$ -                | \$ 320,539                 | \$ 320,539          |
| Reimbursed Allowance                 | -                   | 18,949                     | 18,949              |
| Payroll Taxes                        | -                   | 24,541                     | 24,541              |
| Employee Benefits                    | -                   | 110,184                    | 110,184             |
| Bank Charges                         | -                   | 313                        | 313                 |
| Background Checks                    | -                   | 1,413                      | 1,413               |
| Computer - Internet/Website          | -                   | 4,327                      | 4,327               |
| Computer - Maintenance/Support       | -                   | 12,114                     | 12,114              |
| Computer - Software                  | -                   | 765                        | 765                 |
| Copier - Meter Charges               | -                   | 1,113                      | 1,113               |
| Equipment - Lease                    | -                   | 26,399                     | 26,399              |
| Meeting Expenses                     | -                   | 1,301                      | 1,301               |
| Insurance - General                  | -                   | 7,815                      | 7,815               |
| Occupancy                            | -                   | 49,358                     | 49,358              |
| Postage Expenses                     | -                   | 1,027                      | 1,027               |
| Professional Fees - Audit            | -                   | 10,500                     | 10,500              |
| Professional Fees - Legal            | -                   | 3,104                      | 3,104               |
| Professional Fees - Payroll          | -                   | 3,969                      | 3,969               |
| Supplies - Office                    | -                   | 5,449                      | 5,449               |
| Telephone - Expense and Maintenance  | -                   | 7,658                      | 7,658               |
| Committee Expenses                   | -                   | 12,655                     | 12,655              |
| Mission/Ministries/Support           | 101,083             | -                          | 101,083             |
| Designated Projects (ECO)            | 117,986             | -                          | 117,986             |
| Endowment Distributions              | 572,856             | -                          | 572,856             |
|                                      | <u>791,925</u>      | <u>623,493</u>             | <u>1,415,418</u>    |
| Total Functional Expenses            | \$ <u>791,925</u>   | \$ <u>623,493</u>          | \$ <u>1,415,418</u> |

The accompanying notes are an integral part of these financial statements.

# THE PRESBYTERY OF DETROIT, INC.

## Statement of Cash Flows For the Year Ended December 31, 2021

### Cash Flows from Operating Activities

|   |              |
|---|--------------|
| Changes in net assets   | \$ 3,531,809 |
| Adjustments to reconcile changes in net assets to net cash from operating activities: |              |

|  |             |
|--|-------------|
| Net realized and unrealized (gains) losses on investments<br>(Net of Income and Transfers) | (3,136,647) |
|--|-------------|

#### Changes in assets and liabilities:

|   |                 |
|---|-----------------|
| (Increase) Decrease in Presbytery causes receivable | 43,060          |
| (Increase) Decrease in other receivables            | 350,144         |
| Increase (Decrease) in general mission payable      | 52,614          |
| Increase (Decrease) in Escrow Payable               | 729,957         |
| Increase (Decrease) in accrued liabilities          | <u>(14,484)</u> |

|   |                    |
|---|--------------------|
| Net cash provided by (used in) operating activities | <u>(1,975,356)</u> |
|---|--------------------|

|  |           |
|--|-----------|
| Total Cash Flows from Operating Activities | 1,556,453 |
|--|-----------|

### Cash Flows In Investing Activities

|  |                  |
|--|------------------|
| Net (Purchases) Sales of investment securities                                   | (926,289)        |
| Change in restricted Cash  | (229,383)        |
| Issuance (Proceeds) from receipt of payment<br>on notes receivable from churches | <u>(345,056)</u> |

|   |             |
|---|-------------|
| Net cash provided by (used in) investing activities | (1,500,728) |
|---|-------------|

### Cash Flows In Financing Activities

|   |        |
|---|--------|
| Net Increase in Cash, Cash Equivalents, and Restricted Cash | 55,725 |
|---|--------|

|   |                |
|---|----------------|
| Cash, Cash Equivalents, and Restricted Cash - Beginning of year | <u>243,102</u> |
|---|----------------|

|   |                          |
|---|--------------------------|
| Cash, Cash Equivalents, and Restricted Cash - End of year | <u><u>\$ 298,827</u></u> |
|---|--------------------------|

### Supplemental Cash Flow Disclosures

|  |                    |
|--|--------------------|
| Cash Paid During the Year for Interest | <u><u>\$ -</u></u> |
|--|--------------------|

The accompanying notes are an integral part of these financial statements.

# THE PRESBYTERY OF DETROIT, INC.

## Notes to Financial Statements For the Year Ended December 31, 2021

---

### **Note 1 - Nature of Operations and Significant Accounting Policies:**

The Presbytery of Detroit, Inc. (the "Presbytery") is one of the presbyteries that comprise the Synod of the Covenant, which is a member of the Presbyterian Church (U.S.A.). The Presbytery consolidation policy is to include all entities under its common control. These financial statements include: the "Presbytery" only.

In addition to starting and sustaining new churches in southeastern Michigan, the Presbytery provides program leadership and resources to help meet the educational needs of the churches.

#### **Significant accounting policies are as follows:**

The financial statements of the Presbytery have been prepared on the accrual basis of accounting. The Presbytery records transactions based on the nature of the activity as without or with donors' restrictions.

#### **New Accounting Pronouncement:**

In January 2020, the Presbytery adopted the requirement of the Financial Accounting Standards Board's Accounting Standards Update No. 2014-09, Revenue from Contracts with Customers (Topic 606), which is a comprehensive new revenue recognition standard that will supersede existing revenue recognition guidance. The core principle of the guidance is that an entity should recognize revenue to depict the transfer of promised goods or services to customers in an amount that reflects the consideration to which the entity expects to be entitled in exchange for those goods or services. There was no such contract entered into during this year-ended December 31, 2021.

In January 2020, the Presbytery adopted the requirements of the Financial Accounting Standards Board's Accounting Standards Update No. 2016 – 18, Not-for-Profit Entities (Topic 230): Restricted Cash, Statement of Cash Flows. This ASU requires that the statement of cash flows explain the change during the period in the total of cash, cash equivalents, and restricted cash and that restricted cash be included with cash and cash equivalents when reconciling the beginning-of-period and end-of-period total amounts shown on the statement of cash flows.

In January 2020, the Presbytery has decided not to adopt the requirements of the Financial Standards Board's Accounting Standards Update No. 2016 – 02, Not-for-Profit Entities (Topic 842): Leases. This ASU requires increase transparency and comparability among organization by recognizing lease assets and lease liabilities on the statement of financial position and disclosing key information about leasing arrangements for leases and lessors. The new standard applies a right-of-use ("ROU") model that requires, for all leases with a lease term of more than 12 months, an asset representing its right to use the underlying asset for the lease term and a liability to make lease payments to be recorded. See Footnote 5 and 6.

A key change required by ASU 2016-14 is the net asset classes used in these financial statements. Amounts previously reported as unrestricted net assets are now reported as net assets without donor restrictions and amounts previously reported as temporarily restricted net assets and permanently restricted net assets are now reported as net assets with donor restrictions. A footnote on liquidity has also been added.

**Without Donors Restrictions** - Net assets of the Presbytery consist of general operations and programs. Unrestricted designated funds consist of amounts received or receivable that the Presbytery, Council, or Trustees have earmarked for a specific purpose.

Gifts of cash or other assets that must be used to acquire long-lived assets initially are reported as restricted support. Absent donor stipulations about how long these long-lived assets must be maintained, the Presbytery reports expirations of donor restrictions when the acquired long-lived assets are placed in service.

**With Donors Restrictions** - Net assets of the Presbytery consist of amounts received from donors who have specified the time and purpose for which the funds are to be spent, and consist of amounts received from donors who have specified that the principal of the donation is to remain intact for investment purposes.

**THE PRESBYTERY OF DETROIT, INC.**  
Notes to Financial Statements  
For the Year Ended December 31, 2021

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**Note 1 - Nature of Operations and Significant Accounting Policies: (Continued)**

**Use of Estimates** - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses and changes in net assets during the reporting period. Actual results could differ from those estimates.

**Cash Equivalents** – The Presbytery considers all highly liquid investments with an original maturity of three months or less to be cash equivalents.

**COVID-19** – Covid-19 had no apparent impact on the Presbytery as of December 31, 2021. The Presbytery did not obtain any loans or grants during this national/worldwide disaster. The adjustments of these financial statements were not required as of December 31, 2021.

**Functional Basis and Allocation** – Indirect costs have been allocated between the program and support services based on activity-based costing methods. Although the methods of allocation used are considered appropriate other methods could be used that would produce different amounts.

**Concentration of Credit Risk Arising from Deposit** – The Presbytery maintains cash balances with different banks. Accounts at each institution are insured by Federal Deposit Insurance Corporation (FDIC). At December 31, 2021, the Operating Account had deposits of \$51,831 over the FDIC limits. However, the Organization has not experienced any losses on such accounts and deems the risk acceptable.

**Risks and Uncertainties** – The Presbytery invests in various investment securities. Investment securities are exposed to various risks such as interest rate, market, and credit risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that change in the values of investment securities may occur in the near term and those changes could materially affect the amounts reported in the consolidated statement of financial position.

**Notes Receivable, Other Receivables and Payable** - The Presbyterian Church (U.S.A.) makes loans to various churches within The Presbytery of Detroit, Inc.'s jurisdiction, and the Presbytery cosigns for these loans. Included in notes receivable balance from Presbytery churches is \$2,677,468 at December 31, 2021. of this amount \$3,550,381 for December 31, 2021 is due on Presbyterian Church (U.S.A.) loans. Principal and interest payments on these loans are made directly by the churches to the Presbyterian Church (U.S.A.), and include interest rates from 3 percent to 5 percent due at various maturity dates through 2037. The Notes receivable are reviewed periodically throughout the year and assessed for collectability. An allowance for doubtful accounts is not required as of December 31, 2010 they are deemed collectible.

**Property, Building, and Equipment** - As further discussed in Note 5, certain capital expenditures are not recorded as assets by the Presbytery.

**Investment Fees** - The investment management fee is paid by a reduction in trust principal only.

**Income Tax Status** - The Presbytery is exempt from federal income tax under Section 501 (c) (3) of the Internal Revenue Code and did not conduct any unrelated business activities during the calendar year. Therefore, The Presbytery has no provision for federal income taxes in the accompanying financial statements.

**Donated Property and Services** – The Presbytery records donated property at its estimated market value only. Additionally, the Presbytery members provided volunteer services in many activities of the entity. These volunteers have a significant impact on making the ministry effective. However, the values of those services are not reflected herein inasmuch as the amount of services provided is indeterminable.

**Subsequent Events** - The Presbytery management has evaluated events and transactions for potential recognition or disclosure through the date of the auditor's report August 9, 2022, which is the same date the financial statements were available to be issued. (See Note 15).

# THE PRESBYTERY OF DETROIT, INC.

## Notes to Financial Statements For the Year Ended December 31, 2021

### Note 1 - Nature of Operations and Significant Accounting Policies: (Continued)

**Pension Plan** - Certain members of the Presbytery's staff are participants in a pension plan that is administered by the Board of Pensions, which is governed by the Presbyterian Church (U.S.A.). The Presbytery's contributions are calculated as a percentage of eligible wages and are funded as accrued. Pension expense was \$10,213 for the year ended December 31, 2021. While contributions are based on fixed rates, federal laws impose certain contingent liabilities on contributors to multiemployer plans. In the event of withdrawal from the plan and under certain other conditions, a contributor to a multiemployer pension plan may be liable to the plan in accordance with formulas established by law.

**Administrative Expenses** – These expenses represent non-salaried expenses used to run the day-to-day operation of the Presbytery office.

### Note 2 - Investment Loan Program

At December 31, 2021, the Presbytery has \$1,887,398 in a money market fund with the Presbytery Church (U.S.A.) Investment Program. Under this program, loans are made to churches for capital investments or improvements. The investments are available for allocation to reduce interest charged on loans to local churches participating in the program. Under this program the Presbytery is required to maintain a balance of twenty-five percent (25%) of the outstanding balance in liquid assets. The Presbytery is contingently liable for the full amount of the loan outstanding should an individual church default on its loan and the proceeds from the liquidation of the collateral is insufficient to satisfy the outstanding balance. Periodic assessments are made to determine the exposure to the Presbytery for this contingency.

### Note 3 - Investment Securities / Fair Value Measurements

The fair market value of securities is as follows:

|                            |                            |
|----------------------------|----------------------------|
| Corporate stocks and bonds | \$17,514,901               |
| Mutual Funds               | 9,450,275                  |
| Money market securities    | <u>532,976</u>             |
| <b>Total</b>               | <b><u>\$27,498,152</u></b> |

Net investment income for the period consist of:

|  |                            |
|--|----------------------------|
| Net realized and unrealized gains (losses) | \$ 3,240,477               |
| Gross Dividends and Interests              | 657,149                    |
| Investment Fees                            | <u>( 92,674)</u>           |
| <b>Total</b>                               | <b><u>\$ 3,804,942</u></b> |

The Presbytery adopted the Fair Value Measurements of its Investments. This accounting standard establishes a fair value hierarchy that measures the different market participant assumptions developed based on market data obtained from sources independent of the Presbytery (observable inputs) and the reporting Presbytery's own assumptions about market participant assumptions developed based on the best information available in the circumstances (unobservable inputs). The Fair Value measurements also include an adjustment for risk if market participants would include one in pricing the related asset or liability, even if the adjustment is difficult to determine. Fair Value further reports and discloses its results on one of the three levels:

Level 1 – Quoted market prices in an active market for the same assets or liabilities.

Level 2 – Observable market-based inputs or unobservable inputs that are corroborated by market data.

Level 3 - Unobservable inputs that are not corroborated by market data.

# THE PRESBYTERY OF DETROIT, INC.

## Notes to Financial Statements For the Year Ended December 31, 2021

### Note 3 - Investment Securities / Fair Value Measurements: (Continued)

The Presbytery holds investments in corporate stock and bonds, Mutual Funds and Money Market Securities. These investments are based upon quoted prices and determined to be Level 1's for the year ended December 31, 2021.

|                           | <u>Level 1</u>      | <u>Level 2</u> | <u>Level 3</u> | <u>Total</u>        |
|---------------------------|---------------------|----------------|----------------|---------------------|
| Corporate Stock and bonds | \$17,514,901        | \$ -           | \$ -           | \$17,514,901        |
| Mutual Funds              | 9,450,275           | -              | -              | 9,450,275           |
| Money Market Securities   | <u>532,976</u>      | <u>-</u>       | <u>-</u>       | <u>532,976</u>      |
| Totals                    | <u>\$27,498,152</u> | <u>\$ -</u>    | <u>\$ -</u>    | <u>\$27,498,152</u> |

For additional details on these investments see Note 10.

### Note 4 – Property, Buildings, and Equipment

As further discussed in Note 5, certain capital expenditures are not recorded as assets by the Presbytery.

### Note 5 – Depreciation of Assets

During 1989, Accounting Standards “Accounting for Depreciation of Assets” became effective for all not-for-profit organizations. This statement required the Presbytery to record as assets all capital expenditures since inception, and record depreciation charges each year over their estimated useful lives. Prior to 2010 the Presbytery recorded, as assets, all expenditures of a capital nature since 1983 and was recognizing their cost over the estimated useful lives through depreciation charges. Subsequent to 2010 Presbytery elected not to report their fixed assets and/or the new lease ASU 2016-2 requirement. The ASU requires that assets and liabilities be recognized from all leases, except for leases with a term of 12 months or less.

### Note 6 – Leases

The Presbytery rents its office facility from an affiliated church under a twenty-four month lease commencing October 1, 2020 and expiring September 30, 2022, with options for renewal for three (3) extended terms of twelve (12) month's each. Rent expense, including costs of security, was \$49,358. The Presbytery also leases photocopier equipment under an operating lease agreement expiring October 2022 and March 2023, with monthly payments of \$1,795 and \$309. The total lease expenses for the year ended December 31, 2021 amounted to \$76,973.

The Presbytery entered into a Sixty month copier lease as of July 2021 with Pitney Bowes for \$147.04 per month.

The Presbytery entered into a Sixty month copier lease as of February 2021 with Pitney Bowes for \$1,319.00 per month.

|                         |                  |
|-------------------------|------------------|
| Minimum lease payments: |                  |
| 2022                    | \$ 74,324        |
| 2023                    | 18,519           |
| 2024                    | 17,592           |
| 2025                    | 17,592           |
| Thereafter              | <u>3,669</u>     |
| Totals                  | <u>\$131,696</u> |

### Note 7 - Line-of-Credit

The Presbytery has an open line of credit with Comerica Bank in the amount of \$500,000, with an interest “Prime Reference Rate” of .50%. In no event and at no time shall the “Prime Referenced Rate” be less than the sum of the Daily Adjusting “LIBOR Rate” for such day plus 2.5% per annum. The outstanding amount at December 31, 2021 was \$ 0.

# THE PRESBYTERY OF DETROIT, INC.

## Notes to Financial Statements For the Year Ended December 31, 2021

### Note 8 – Net Assets (With Donors Restrictions)

As described in Notes 9 and 10, the Presbytery has With Donors Restrictions Net Assets. These funds are invested in a common account managed by Comerica Bank according to investment policies determined by the Presbytery. The primary objective of these policies is to outline the investment objective of the Presbytery so that a maximum total rate of return will be realized given a level of risk consistent with the preservation of capital and anticipated future cash flow requirements. This objective is accomplished utilizing a balanced strategy of equities, fixed income securities and cash equivalents in a mix which is conducive to participation in rising markets while allowing for adequate protection in falling markets. Certain investments commonly known as alternatives are generally not allowed in the portfolio.

All the With Donors Restrictions Net Assets are restricted by the donor whereby only the income may be spent for the purpose stipulated by the donor. They are either restricted by time, purpose or principal. If the funds are restricted by principal, they may not be spent below its original amount. The Presbytery has also followed the guideline that the funds that are restricted by time and purpose their principal amount also may not be spent below its original amount.

Expenditures from the funds are dictated by the donor for the stated purpose and amount. Amounts are determined based on the investment performance of the managed Comerica account.

### Note 9 – Special Mission Opportunities

Net assets (With Donors Restrictions) are available for the following purposes:

Presbytery of Detroit – Ranney-Balch Fund are available to provide aid to the aged, poor, and/or for the benefit of Christian work among Italian, Negro, and other underprivileged groups within the boundaries specified in this fund.

Presbytery of Detroit - Mission Fund represents funds (per capita, shared and directed missions, offerings, etc.) collected from the various church entities on behalf of the General Assembly and the Synod. The fund balances as of December 31, 2021 reflects excess dollars paid out during this time period than collected. The excess represents a temporary timing difference.

|                           |                    |
|---------------------------|--------------------|
| Ranney-Balch Fund         | \$2,238,310        |
| Designed Fund             | 573,333            |
| Mission Fund - (Deferred) | <u>( 8,829)</u>    |
| Total                     | <u>\$2,802,814</u> |

### Note 10 – Endowments

Endowments net assets (With Donors Restrictions) are investments of the following amounts. The income on such investments is specified by the donor to be used for the purposes noted:

|   |                     |
|---|---------------------|
| McKay Fund - Provide funding for new Presbyterian churches and Missions within the city of Detroit                                    | \$ 589,729          |
| James Joy Fund - Provide funding to support the Fort Street Presbyterian Church, and missions of the Presbyterian throughout Michigan |                     |
| - Fort Street Presbyterian has a (50%) ownership interest   |                     |
| - Presbytery of Detroit, Inc. has a (40%) ownership interest  |                     |
| - And (10%) ownership interest is shared between Lake Michigan, Lake Huron and Mackinaw Presbyterian Churches                         | 17,524,395          |
| Connor Fund - Earnings used to support Fort Street Presbyterian Church  | <u>765,539</u>      |
| Total   | <u>\$18,879,663</u> |



**THE PRESBYTERY OF DETROIT, INC.**  
Notes to Financial Statements  
For the Year Ending December 31, 2021

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**Note 11 - Designated Net Assets**

Certain unrestricted gifts and revenue have been designated for specific purposes by the Presbytery for unique causes sponsored by the Presbytery. The specific purposes are as follows:

|   |                     |
|---|---------------------|
| Funds available to provide loans to new and established churches – Capital Fund | \$ 7,421,989        |
| Funds designated for Presbytery projects  | _____ -             |
| Total designated net assets   | <u>\$ 7,421,989</u> |

**Note 12 – Transfers**

The transfers represent revenue and expense transferred within the “Without Donors Restrictions” net assets funds for 2021. These funds were transferred during the year because the Presbytery maintains only one operating checking account.

**Note 13 – Liquidity and Availability of Financial Assets**

The Presbytery’s working capital and cash flows have variations during the year attributable to the timing of contributions receipts. Monthly cash outflows vary each year based on the specific requirements of the events programmed that year.

The following reflects the Presbytery’s financial assets as of the statement of financial position date, reduced by amounts not available for general use within one year of the statement of financial position date because of contractual or donor-imposed restrictions.

|   |                    |
|---|--------------------|
| Cash and Cash Equivalents, at Year End  | \$ 298,827         |
| PILP (Mission Market)   | 303,598            |
| General Investments   | 6,071,496          |
| Short-Term Receivable   | <u>64,046</u>      |
| Total Current Assets  | <u>6,737,967</u>   |
| Less: Assets with Donor Restrictions (less than one year)   |                    |
| PILP loan contingency   | 2,677,468          |
| Mission Funds   | <u>8,829</u>       |
| Total Assets with Donor Restrictions  | <u>2,686,297</u>   |
| Financial assets available within one year to meet cash needs for general expenditures within one year. | <u>\$9,424,264</u> |

**Note 14 – Escrow Funds**

On January 26, 2021 the Presbytery approved the sale with the condition that the proceeds of the sale be held in Escrow by the Presbytery, and that the release of the funds require approval from both Trustees and COM. Presbytery received the escrow funds of \$762,827 on April 7, 2021 via wire transfer from the title company, and will hold them in the PILP Mission Market until they are approved for release. The balance as of December 31, 21 is \$729,957.

**Note 15 – Subsequent Event**

In September 2020, the FASB ASU 2020-7, Contributed Nonfinancial Assets (Topic 958) was issued. The ASU requires that contributed nonfinancial assets be presented as a separate line item in the statement of activities, apart from contributions of cash and other financial assets. The ASU is effective for years beginning after June 15, 2021.

# **Supplementary Information**

**THE PRESBYTERY OF DETROIT, INC.**  
Schedule of Indebtedness of Churches and the Presbytery of Detroit  
to Other Presbyterian Organizations  
For the Year Ended December 31, 2021

| Church Name                                    | Loans from<br>General<br>Assembly | Grant Mortgage<br>(Deferred<br>Payment)<br>Loans | Presbyterian<br>Investment<br>Loan Program | Loans from<br>Presbytery | Total               |
|--|-----------------------------------|--|--|--------------------------|---------------------|
| Ann Arbor, Calvary                             | \$ -                              | \$ 5,000   | \$ -                                       | \$ -                     | \$ 5,000            |
| Ann Arbor, Calvary                             | -                                 | 9,000  | -  | -                        | 9,000               |
| Dearborn, Cherry Hill                          | -                                 | 28,940   | -  | -                        | 28,940              |
| Dearborn, Littlefield                          | -                                 | 17,083   | -  | -                        | 17,083              |
| Churches of Detroit                            |                                   |  |  |                          |                     |
| Broadstreet                                    | -                                 | 20,000   | -  | -                        | 20,000              |
| Calvin East                                    | -                                 | 29,050   | -  | -                        | 29,050              |
| Trinity  | -                                 | 21,664   | -  | -                        | 21,664              |
| Westminister                                   | 272,878                           | -  | -  | -                        | 272,878             |
| Farmington, First Presbyterian                 | 119,568                           | -  | -  | -                        | 119,568             |
| Drayton Plains, Community                      | -                                 | 28,688   | -  | -                        | 28,688              |
| Gratiot Avenue                                 | -                                 | 49,820   | -  | -                        | 49,820              |
| Hope United                                    | -                                 | -  | -  | 3,000                    | 3,000               |
| Howell, First Presbyterian                     | -                                 | -  | 98,020                                     | -                        | 98,020              |
| Mildford, Presbyterian                         | 426,629                           | -  | -  | -                        | 426,629             |
| Livonia, St. Pauls                             | -                                 | 10,000   | -  | -                        | 10,000              |
| Northville, First Presbyterian                 | -                                 | -  | 663,112                                    | -                        | 663,112             |
| Novi, Faith Community                          | -                                 | -  | 153,655                                    | -                        | 153,655             |
| Pontiac, Joslyn Ave                            | -                                 | 22,175   | -  | -                        | 22,175              |
| Redford, Village                               | -                                 | 11,418   | -  | -                        | 11,418              |
| Rochester Hills Univeristy                     | -                                 | -  | 465,132                                    | -                        | 465,132             |
| Sashabaw PC, Clarkston                         | -                                 | -  | -  | 3,000                    | 3,000               |
| Southwest Detroit Immigrant and Refugee Center | -                                 | -  | -  | 50,000                   | 50,000              |
| Sterling Heights, Utica/ New Life              | 7,854                             | -  | -  | -                        | 7,854               |
| Troy, Northminister North                      | 37,368                            | -  | -  | -                        | 37,368              |
| Walled L, Crossroads Lake                      | 8,616                             | -  | -  | -                        | 8,616               |
| Howell Nature Center                           | -                                 | 373,573  | 1,297,550                                  | -                        | 1,671,123           |
| <b>Total Loans - Churches</b>                  | <b>\$ 872,913</b>                 | <b>\$ 626,411</b>                                | <b>\$ 2,677,469</b>                        | <b>\$ 56,000</b>         | <b>\$ 4,232,793</b> |

PRESBYTERY OF DETROIT  
COMMITTEE ON NOMINATIONS  
SEPTEMBER 27, 2022

| POSITION/CLASS |     | NOMINEE              | CHURCH AFFILIATION |
|----------------|-----|----------------------|--------------------|
|                |     | PLANNING & VISIONING |                    |
| Class-23       | Rev | Charles Sadler 11    | Royal Oak Starr    |
| Class-24       | Rev | Julie Delezenne      | Warren First       |

Dear All,

The Presbytery of Detroit's Committee on Nominations is working to fill spots on the Presbytery's committees beginning in January 2023 (three year term). We are particularly seeking out minority candidates so that our committees and leadership represent the diversity we have in our Presbytery.

We need your help in finding people willing to serve. Attached is a list of committees and a description about what they do. Please take a moment to look at the list and see if you or someone in your congregation might be interested in serving on any of the committees.

You can simply send me the names of anyone and their contact information or fill out the attached endorsement form and send it in to the Presbytery office, (Nominations) . Please feel free to pass the attached list and endorsement form on to anyone who is interested. We need to have all names of interested people as soon as possible. Any and all help would be greatly appreciated!

Blessings,

Rosy M. Latimore, Chair  
Committee on Nominations  
248-840-5472  
Rolatimo2@aol.com

**Presbytery of Detroit  
Committee and Ministry Team Descriptions**

| <i>Committee</i>   | <i>Functions</i>  | <i>Gifts Needed</i>   |
|--|---|---|
| <p style="text-align: center;"><b>Board of Trustees</b><br/> <b>Meets: 1st Tuesday</b><br/> <b>6:00pm</b><br/> <b>Presbytery Offices</b></p>   | <p>Oversee Presbytery’s properties, insurance, investments, loans, mortgages; receive and review requests to sell, mortgage, lease or purchase property, manage cash flow and monitor; provide for annual audit, discharge legal obligations as required by laws of the State of Michigan.</p>  | <p>Financial acumen; building management and organizational skills; comfortable in dealing with finances and budgets; make sound judgments.</p>   |
| <p style="text-align: center;"><b>Committee on Ministry</b><br/> <b>COM</b><br/> <b>Meets: 1st Thursday</b><br/> <b>10:00am</b></p>  | <p>Provides leadership and guidance to the Presbytery in the area of pastoral leadership and congregational support. COM members are assigned as liaisons to churches in a "cluster" model to facilitate supportive relationships and consistent communication. COM liaisons work together to assist congregations and leaders through pastoral transitions, calling new Teaching Leaders, commissioning Ruling elders, and recommending temporary pastoral leadership. Through the COM, the Presbytery promotes peace and justice within the congregations and inquiries into conflict and division.</p> | <p>Collaboration skills, effective communication, able to maintain confidentiality, exhibit gifts in compassion, resilient, administrative leadership, conflict management and spiritual development.</p>                           |
| <p style="text-align: center;"><b>Committee on Nominating</b><br/> <b>CON</b><br/> <b>Meets: 1st Monday</b><br/> <b>4:00pm</b><br/> <b>Zoom</b></p>  | <p>Identify and nominate persons to serve on committees, ministry teams and board of trustees; nominate Vice Moderator and Moderator of Presbytery; nominate Commissioners and Youth Advisory Commissioners to General Assembly and Synod of the Covenant.</p>  | <p>Committed to inclusiveness and diversity of races, cultures, genders and congregations; skill of networking; persistent; relate easily with people in person and on the phone.</p>   |
| <p style="text-align: center;"><b>Committee on Preparation for Ministry</b><br/> <b>CPM</b><br/> <b>Meets: 1st Tuesday</b><br/> <b>10:00am</b><br/> <b>Rotate Churches</b><br/> <b>(Except April, July, Dec)</b></p> | <p>Instructs sessions on their role in the inquirer and candidacy process, provides an annual consultation with each inquirer and candidate; provides care and oversight for professional service to the church; certifies candidates ready to accept a call; monitors studies and other preparation for inquirers, and ruling elders who are seeking a commission.</p>   | <p>Interviewing skills; able to give support and encouragement; exhibit concern for spiritual and mental health; understand and expresses sympathetic interest, ability to give guidance and instruction; interpersonal skills.</p> |

|  |  |  |
|--|--|--|
| <p><b>Committee on Representation<br/>COR</b><br/>Meets: Twice per year</p>  | <p>Assist the Committee on Nominations in finding diversity of leadership; advocate for fairness and diversity in all levels of Presbytery and congregational leadership; annually inform Presbytery of progress toward fair representation; consult with Coordinating Cabinet on employment</p> | <p>Committed to inclusiveness and justice; committed to diversity; graceful openness; fair; persistent; analysis; ability to evaluate.</p>   |
| <p><b>Permanent Judicial Commission<br/>PJC</b><br/>Meets: As needed</p>   | <p>Serve in judicial matters in accordance with the Book of Order's Rules of Discipline.</p>   | <p>Committed to justice, fairness, grace, and restoring trust in the Church; informed (or willing to learn) about ecclesiastical law; legal skills and knowledge helpful but not necessary.</p>                                    |
| <p><i>Ministry Team</i></p>  | <p><i>Functions</i></p>  | <p><i>Gifts Needed</i></p>   |
| <p><b>Congregational Development and Transformation<br/>CDT</b><br/>Meets: 2<sup>nd</sup> Tuesday<br/>1:00 pm<br/>Zoom</p> | <p>Find ways to equip congregations and their leadership to live into the new thing that God is doing there with Resources that include grants, consultants, church discernment tools and learning opportunities.</p>  | <p>Ability to plan, good communication skills and ability to network. Interest and/or experience in redevelopment and transformation is helpful in the discernment process as a presbytery and resources the churches therein.</p> |
| <p><b>Leadership Equipping<br/>LEMT</b><br/>Meets: Two Times per Year<br/>Feb and June</p>                                 | <p>Establishes programs for education and training programs for lay and clergy leadership, educators, clergy support groups; Provide educational resources; Provide worship experiences at Presbytery Assemblies.</p>  | <p>Ability to train clergy and laity; mediation skills; communication skills; commitment to being current in new developments in leadership. knowledge of Youth Ministry.</p>  |
| <p><b>Mission Interpretation<br/>MIMT</b><br/>Meets: 4th Wednesday<br/>10:00am<br/>Zoom</p>                                | <p>Looks for new mission opportunities. Address local, national and international missions. Provide resources and leadership in helping local congregations to establish mission partnerships.</p>   | <p>Experience and enthusiasm for mission.</p>  |

|  |  |   |
|--|--|---|
| <p><b>Multicultural Ministries</b><br/> <b>MMMT</b><br/> <b>Meets: 2nd Thursday</b><br/> <b>12:00pm</b></p>  | <p>Aid the Presbytery in moving towards multicultural diversity in our congregations and to be aware of racism by raising awareness and training.</p>  | <p>A passion for cultural and racial diversity; ability to train and network.</p>   |
| <p><b>New Church Development</b><br/> <b>NCD</b><br/> <b>Meets: 2nd Tuesday</b><br/> <b>1:00pm</b><br/> <b>Ashland Seminary</b></p>                                    | <p>Seeks to identify innovative leaders within our Presbytery communities in order to train, encourage, and resource them for starting innovative new ministries within our Presbytery's geographic bounds. The end goal is to foster a culture of innovation in which our next generation of New Worshipping Community starters will arise.</p> | <p>Ability to use demographics, consultative skills; understanding of start-up organizations and businesses; ability to raise funds.</p>  |
| <p><b>Planning &amp; Visioning</b><br/> <b>P&amp;V</b><br/> <b>Meets: 1st Wednesday</b><br/> <b>3:00pm</b><br/> <b>Zoom (May hybrid to Presbytery Office soon)</b></p> | <p>Develop plans and actions to lead Presbytery into its vision for future; Recommend and annual budget; Monitor Teams and Committees to meet Presbytery goals, policies and vision.</p>   | <p>Planning skills; budget development; ability to apply a theological perspective; organizational structures, review and evaluation.</p>   |
| <p><b>Presbytery Operations</b><br/> <b>Meets: 3rd Thursday</b><br/> <b>3:00pm</b><br/> <b>Presbytery Offices</b></p>  | <p>Works with Executive Presbyter to evaluate personnel positions, structure, compensation, procedures in accounting, purchasing, payroll, administration, and policy.</p>   | <p>Competency in human resources; Skills in financial processes or organizations; Understanding of administrative skills; Understanding of team collaboration and interrelations; Knowledge of policy making and of staff operations.</p> |



|   |  |  |
|---|--|--|
| <p><b>Presbytery Response Team</b><br/> <b>PRT</b><br/> <b>Meets: TBD</b></p>                   | <p>Enforces the Sexual Misconduct Policy by reviewing sexual misconduct matters that come to the attention of Presbytery, and invoking the Book of Order disciplinary process when appropriate. They also assist in ensuring that we provide boundary and prevention training.</p> | <p>A heart for the prevention of, and proper response to, sexual misconduct in all its forms;<br/> An ability to investigate and consider different testimonies to evaluate matters and determine when further action is appropriate;<br/> An ability to interpret policies and procedures;<br/> An ability to speak with potential victims in a kind and compassionate manner and to listen</p> |
| <p><b>Social Justice</b><br/> <b>SJ</b><br/> <b>Meets: 3rd Wednesday</b><br/> <b>1:00pm</b></p> | <p>Develop programs on social justice and peacemaking; address issues of hunger and metro urban communities.</p>   | <p>Commitment to address world and local hunger issues, homelessness, inter-personal relations;<br/> Commitment to revitalization of urban areas.</p>  |

Updated 5-3-22

### The Presbytery of Detroit Endorsement Nomination Form

**TYPE OR PRINT LEGIBLY YOUR NAME OR THE NAME OF A PERSON WITH WHOM YOU HAVE HAD A CONSULTATION AND WHO IS WILLING SO SERVE, IF NOMINATED AND ELECTED.**

Nominee's name: \_\_\_\_\_ Date: \_\_\_\_\_

Endorse for (Committee or Team) \_\_\_\_\_

Nominee's address: \_\_\_\_\_ Apt # \_\_\_\_\_

City: \_\_\_\_\_ Zip Code \_\_\_\_\_

Preferred Phone: (\_\_\_\_) \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Occupation or Occupation before retirement: \_\_\_\_\_

Church name: \_\_\_\_\_

Church address: \_\_\_\_\_

Prior or current service to Congregation, Presbytery, Synod or GA (if known) \_\_\_\_\_

Special expertise/skills: \_\_\_\_\_

Preferred Time of Meetings: Morning \_\_\_\_\_ Afternoon \_\_\_\_\_ Evening \_\_\_\_\_

The following is needed to ensure inclusiveness:

Male \_\_\_\_\_ Female \_\_\_\_\_ Minister \_\_\_\_\_ Elder \_\_\_\_\_ Other \_\_\_\_\_

Racial ethnic identification: African American \_\_\_\_\_ Asian \_\_\_\_\_ Hispanic \_\_\_\_\_

White \_\_\_\_\_ Other \_\_\_\_\_

Age: Under 35 \_\_\_\_\_ 35-55 \_\_\_\_\_ 55+ \_\_\_\_\_

Name of Endorser: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

**PLEASE RETURN THIS FORM TO:**  
**The Committee on Nominations**  
The Presbytery of Detroit, 17575 Hubbell, Detroit, MI 48235

**Presbytery of Detroit  
Report of the Coordinating Cabinet  
September 27, 2022**

The Coordinating Cabinet recommends that Presbytery:

1. After consultation with Trustees and Committee on Ministry, amend the Bylaws of the Presbytery of Detroit, Article IX (Pastoral Committees and Teams), section 1 (Committee on Ministry), subsection c (Authority to act on behalf of the Presbytery) by striking out the current item iii and inserting in its place the following:

iii. Appoint administrative commissions of the Presbytery for the following purposes: (1) to ordain or install teaching elders; (2) to visit congregations and inquire into and settle difficulties therein in accordance with G-3.0109b(5); (3) to take all steps necessary to assist with a congregation's discernment, to execute the dismissal, merger, consolidation, or dissolution of the congregation, including corporate matters, and to make recommendations to the Presbytery regarding the assets of the congregation. Commissions appointed under (2) or (3) above may be given authority to assume original jurisdiction of a Session if the Session so requests, or if the Committee on Ministry determines, after a thorough investigation and after full opportunity to be heard has been accorded to the Session, that the Session is unable or unwilling to exercise its authority. Commissions may be appointed under (3) above only if both the Committee on Ministry and the Trustees of the Presbytery agree on the powers and the membership of the commission.

The current Article IX(1)(c) reads as follows: "iii. Appoint administrative commissions to install, or to ordain and install, teaching elders to pastoral relationships."

Rationale: This amendment is being presented in order to appoint Administrative Commissions when congregations find themselves in difficult circumstances between Presbytery meetings. In the past, part of the problem with congregations that are struggling or discerning their future is that there is no committee, ministry team, or individual empowered to address issues quickly. The amendment seeks to redress that recurring problem by allowing the Constitutional vehicle for these situations, Administrative Commissions, to be appointed without a Presbytery meeting. At the same time, the Amendment limits the power of the Committee on Ministry in creating these Commissions in two ways: (1) the Session has to concur or request an Administrative Commission if the congregation is experiencing disorder or seeking discernment as to its future, or Committee on Ministry has to make a thorough inquiry before appointing a Commission. If a congregation is discerning its future, Trustees also have to concur in the action to appoint an Administrative Commission.

2. Approve the following meeting dates for 2023: January 28, time TBD, installation service and meal; February 25, 9am, Hybrid; May 23, 4pm, Hybrid; September 26, 4pm, Hybrid; November 19, 9am, Hybrid.
3. Approve the concurrence of Social Justice Ministry Team's support of the Hunger Ministry annual grant request through HAA.

The Coordinating Cabinet reports the following for the information of Presbytery:

1. Cabinet met on July 28 and reviewed the status of the separation and separation agreement with the former Transitional General Presbyter, and received the report of the team searching for an Acting Head of Staff.

2. Cabinet approved a \$200 donation to this organization to Michigan Presbyterian Black Caucus.
3. Cabinet approved its budget request to send to Planning and Visioning Team.
4. Cabinet reviewed and approved the docket with additions from Thika Workgroup and for Bylaws, and changes to report times allotted.
5. Cabinet agreed to meet 6 times annually beginning in 2023.

Report from the Operations Team  
September 2022

The Operations Team has been working on the proposed budget for 2023, as well as starting the process of searching for a temporary Head of Staff. In addition, The Operations Team worked with the Trustees to finalize the termination of the relationship with Dr. Flo Barbee-Watkins in June.

When Dr. Flo was approved by Presbytery as Transitional General Presbyter in 2020, the purpose originally proposed for a TGP stated: "The purpose of this position is to lead the Presbytery of Detroit through a process of healing and discernment such that at the end of the contract period, the presbytery is healthier, better connected and has a clear sense of its corporate mission." Unfortunately, after Dr. Flo's unexpected departure, our Presbytery remained fractured and distrustful, perhaps even to a greater extent than it had been two years earlier.

There is no use assigning blame for what happened. We are all trying our best to serve God and this Presbytery, and most of us are unpaid servants. We have an opportunity here and now to come together and all to strive both for greater transparency and greater trust. In that interest, and as Chair of Operations, I want to share with you a little more detail about how the separation took place. This is so that all of us in this Presbytery, myself included, can think about how we can improve going forward in the best interest of everyone.

The Operations team learned, as so many did, about Dr. Flo's departure through social media, just days before the Presbytery meeting. The day after Dr. Flo Barbee-Watkins' new position was announced via social media, the Operations Team received a letter of resignation that they were asked to keep confidential. In that letter, a proposed end date was given, and a request was made to honor any unused vacation and sick time. Other issues were also brought forth in the letter, and because those issues may have caused pain and divisiveness within the Presbytery as well as the fact that some issues involving the Presbytery, its staff, and Dr. Barbee-Watkins, were, and continue to be under review by a Synod commission, the Operations Team discussed and then recommended to the Presbytery that the relationship with Dr. Barbee-Watkins end immediately following the Presbytery vote so that healing could begin. Upon reading of the by-laws and the policies of the Presbytery, Operations believed that a separation agreement would then be discussed with Dr. Barbee-Watkins, considering both her requests for the terms of termination of the relationship as well as the best interests of the Presbytery. The Operations Team met several times to discuss these issues and to come up with a proposal that would be in the best interest of the Presbytery. Trustees, as the entity with the authority to contractually bind the Presbytery were consulted, as well as the Stated Clerk. The Synod was also contacted for advice mostly on procedure, and to ensure that nothing in the agreement would interfere with the issues that are currently being investigated by the Synod commission.

After evaluating the issues that were brought forth in the resignation letter, Operations, Trustees, and the Stated Clerk sought legal advice to ensure that the separation agreement was fair and justified, and that the Presbytery would be protected from any potential claims against it. A cost-benefit analysis was done to determine what the worst-case scenario might be and attempt to negotiate an agreement that would best protect the interests of the Presbytery. The employment attorney offered an extremely reduced fee and was retained to draft the separation agreement as well as to negotiate with Dr. Barbee-Watkins. Dr. Barbee-Watkins accepted the offer and signed the separation agreement and release. It became effective July 5, 2022. Both the Operations Team and the Trustees reviewed the final Separation Agreement and were unanimously in agreement that the cost of the separation package was worth the protection that the Presbytery received in return.

The total separation package totaled approximately \$10,000. In return, Dr. Barbee-Watkins signed a release of any and all possible claims she might have against the Presbytery both at the present time and in the future, and she also agreed that she would not speak disparagingly about the Presbytery of Detroit. The amount paid was well within the Operations Budget for 2022, and thus, no motion to amend the budget was required. In fact, the Operations team will be significantly under budget for the 2022 fiscal year. In addition, the teams and committees involved agreed that the amount paid would most likely be significantly less than the cost to the Presbytery should any action or claim be raised in the future, and thus decided that payment of this amount minimized the potential future costs to the Presbytery.

The goal of those involved in the separation package was to minimize the risk to the Presbytery and to attempt to de-escalate rather than escalate conflict. In personnel matters, there is an inherent need for confidentiality, as in legal processes. However, the Presbytery feels the need for greater transparency and I hear that too. I hope all of us can hear and receive feedback about how to do this in the future, with both trust and transparency as goals.

Truly,

Suzanne Lewand, Chair of Presbytery Operations

CPM Report to Cabinet and Presbytery September 2022

- For Information: CPM enrolled Liz Ngare (Calvary) as a CRE in training.
- CPM sustained the Annual Consultations for CRE MariJo Hockley (Warren, First) and Inquirer Joseph Masinick (Grosse Pointe Memorial).
- CPM removed Inquirer Joseph Masinick (Grosse Pointe Memorial) from the Roll of Inquirers at his request.
- CPM Granted permission to the Rev. Junghyun Moon (transfer to PCUSA, KPCMD) to take the Bible Content Exam. CPM is cooperating with COM regarding the transfer of Mr. Moon from the Evangelical Church Alliance to PC(USA).
- CPM has granted permission to the Rev. Gregory Bryant (stated supply, Calvary) to write the Polity Exam September 2022. CPM is cooperating with COM regarding the transfer of Mr. Bryant from Disciples of Christ to PC(USA).
- CPM has no candidates to bring to Presbytery for Examination.
- Bible Content Exam was offered Friday, September 2 at Royal Oak, First, proctored by Elder Nancy Bass.

For Action:

- CPM requests that the following be elected as Ordination Exam Readers Fall 2022: Rev. Jim Faile, Rev. Alexander Haines, Elder Stefanie Lewis, Rev. Paul Stunkel

September 2022 Meeting

**RECOMMENDATIONS TO THE PRESBYTERY**

THE COMMITTEE ON MONISTRY RECCOMENDS THAT PRESBYTERY:

***Calls / Contracts***

***Called and Installed Positions (Including Designated Pastor)***

1. **By Motion**, approve Designate Pastor Call with the **Rev. Kathy Nealand and First Presbyterian Church of Mount Clemens** effective August 1 2022.
  - Total Effective Salary: \$60,000
  - Total Benefits: \$29,790
  - Reimburse Expenses: \$2,500
  - Total Cost to the Church \$82,290
  - Moving Expense up to \$10,000
  - 4Weeks Vacations (including 4 Sundays)
  - 2Weeks Study leave (included 2 Sundays)
  - Church to pay and allow pastor to attend Transition in Ministry Workshop
2. **By Motion**, approve Designate Pastor Call with the **Rev. Kimberly Secrist Ashby and First Presbyterian Church of Saline** effective September 27<sup>th</sup> 2022.
  - Total Effective Salary: \$76,500
  - Total Benefits: \$35,604
  - Reimburse Expenses: \$5230
  - Total Cost to the Church \$117,334
  - Moving Expense up to \$6,250
  - 5Weeks Vacations (including 5 Sundays)
  - 2Weeks Study leave (included 2 Sundays)
  - Church to pay and allow pastor to attend Transition in Ministry Workshop

***Supply/ Interim/ CRE/ Parish Associate***

3. **By motion**, approve the Supply Pastor contract between **Starr Presbyterian Church** and **Rev. Charles Sadler** effective April 14 2022 through January 1<sup>st</sup> 2023. 10 Hours per week.
  - Total Effective Salary: \$16,000
  - Benefits (Social Security Reimbursements 7.65% of Effective): \$ 1,2224
  - Reimburse Expenses: \$500 Study Leave, \$816.60 Professional Expenses
  - Total Cost to the Church \$18,540.60
  - 4 Vacations (including 4 Sundays)
  - 2 Weeks Study leave (included 2 Sundays)



- Church to pay and allow pastor to attend Transition in Ministry Workshop
4. **By Motion**, approve the renewal of Commissioned Ruling Elder Contract with the **Ruling Elder Kathleen Mackie and Rosedale Gardens Presbyterian Church of Livonia** for a period of one-year effective May 18<sup>th</sup> 2022.
    - Total Effective Salary: \$61,200
    - Total Benefits: \$10,970
    - Reimburse Expenses: \$0
    - Total Cost to the Church \$73,170
    - 4 Weeks Vacations (including 4 Sundays)
    - 2 Weeks Study leave (included 2 Sundays)
    - Church to pay and allow pastor to attend Transition in Ministry Workshop
  
  5. **By Motion**, approve the renewal of Stated Supply Contract with the **Rev. Gregory Bryant and Calvary Presbyterian Church of Detroit** for a period of one-year effective March 14<sup>th</sup> 2022.
    - Total Effective Salary: \$49,128
    - Total Benefits: \$21,937
    - Reimburse Expenses: \$3090
    - Total Cost to the Church \$74,155
    - 5 Weeks Vacations (including 4 Sundays)
    - 3 Weeks Study leave (included 2 Sundays)
    - Church to pay and allow pastor to attend Transition in Ministry Workshop
  
  6. **By motion**, approve the Interim contract between **First Presbyterian Church of Dearborn** and the **Rev. Jim Faile** for a period of one year beginning May 1, 2021.
    - Total Effective Salary: \$72,000
    - Total Benefits: \$32, 148
    - Reimburse Expenses: 0
    - Total Cost to the Church \$104, 148
    - 4 Weeks Vacations (including 4 Sundays)
    - 2 Weeks Study leave (included 2 Sundays)
    - Church to pay and allow pastor to attend Transition in Ministry Workshop
  
  7. **By motion**, approve the Interim contract between **Grosse Ile Presbyterian Church** and the **Rev. David Montgomery** for a period of one year beginning September 1<sup>st</sup> 2022.
    - Total Effective Salary: \$86,250
    - Total Benefits: \$38,363
    - Reimburse Expenses: \$6332
    - Total Cost to the Church \$130,950
    - 4 Weeks Vacations (including 4 Sundays)
    - 2Weeks Study leave (included 2 Sundays)

Church to pay and allow pastor to attend Transition in Ministry Workshop

8. **By motion**, approve the Interim contract between **Kirk in the Hill Presbyterian Church of Bloomfield** and the **Rev. Andrew MacDonald** for a period of one year beginning August 1<sup>st</sup> 2022.

Total Effective Salary: \$131, 500

Total Benefits: \$59, 860

Reimburse Expenses: \$8,640

Moving Expenses \$6,000

Total Cost to the Church \$206,000

4 Weeks Vacations (including 4 Sundays

2Weeks Study leave (included 2 Sundays)

Church to pay and allow pastor to attend Transition in Ministry Workshop

9. **By motion**, approve the Supply Pastor contract between **Jefferson Avenue Presbyterian Church of Detroit** and the **Rev. Dr. Robert Agnew** effective August 1<sup>st</sup> 2022 for a period of six months. 19 hours per week.

Total Effective Salary: \$59,000

Total Benefits: \$0

Reimburse Expenses: \$1,000

Total Cost to the Church \$60,000

2 Vacations (including 2 Sundays)

2 Weeks Study leave (included 2 Sundays)

Church to pay and allow pastor to attend Transition in Ministry Workshop

#### *Dissolutions*

1. By Motion, approve the dissolution agreement between **Jefferson Avenue and Rev. Matthew Nickel** effective July 24, 2022. Terms of the dissolution include payments of Salary, Equity Allowance, Board of Pension Coverage, and SECA through October 31<sup>st</sup> 2022. Provide use of the manse through August 31<sup>st</sup> 2002. Moving expenses up to \$4,000
2. By Motion, approve the dissolution agreement between **Grosse Point Memorial Church and Rev. Sarah Godbehere** effective August 22, 2022. Terms of the dissolution include payments of unused vacation time \$4,477.83

#### *Installation/ Ordination Commissions*

1. By motion, approve the Installation Commission to install **First Presbyterian Church of Ann Arbor**. on Sunday, September 18, 2022 at 2:00 p.m., members of the Commission are Moderator Rev. Jasmine Smart, Teaching Elders Rev. Mary Elizabeth Prentice-Hyers (member at-large) and Rev. Deborah Forger (member at-large), and Ruling Elders Kevin Smith (Warren, First) and Jim Clark (Ann Arbor First) [or alternate Carol Downton (Ann Arbor First), if needed].

## *Administrative Commissions*

1. **By motion**, Approved requesting the Presbytery Detroit form an Administrative Commission with the following function, powers, and responsibilities:

### *Function:*

The commission shall visit Milford Presbyterian Church which has been reported to be affected with disorder and inquire into and settle the difficulties therein. (G-3.0109b(5))

### *Powers:*

The commission shall assume original jurisdiction of the existing Session if the commission determines that the Session is unable or unwilling to exercise its authority and manage its affairs wisely (G-3.0303e). The commission shall report its action to assume original jurisdiction to the next stated meeting of the Presbytery of Detroit.

### *Responsibilities:*

The commission shall work with the Session and congregation to resolve the conflict and power struggles.

The commission shall, if needed, contract with a consultant to assess the conflict and assist in the resolution of the conflict.

The commission shall cooperate with the Committee on Ministry as COM seeks to secure transitional pastoral leadership for Milford Church.

The commission shall review the policies, procedures, and personnel practices of Milford Church, and work with the congregation to revise, up-date, and develop appropriate policies.

The commission shall review the structure of the Session and committees, working with the congregation to develop a workable structure with appropriate term limits and systematic rotation.

The commission shall provide education and training to develop leaders who have knowledge of Presbyterian process and procedures, skills in decision-making, and understand the role of leadership within the congregation.

The commission shall provide opportunities for members of the church to speak to the commission.

The existing Session of Milford Church shall not make any decisions regarding policy, procedures, or personnel until such time as the Administrative Commission can review and advise on the current conflict and power struggles within Milford Church.

*Transfers into the Presbytery of Detroit*

**By motion, approve:**

1. Transfer of membership of Rev, David Montgomery from the Presbytery of Maumee Valley to Presbytery of Detroit
2. Transfer of Membership of Rev. Andrew Montgomery from Presbytery of Western Reserve to Presbytery of Detroit.
3. Transfer of Membership of Rev. Kathy Nealand from Lake Michigan to the Presbytery of Detroit
4. Transfer of Membership of Rev. Kimberly Ashby from Baltimore Presbytery to the Presbytery of Detroit.

*Transfers out of the Presbytery of Detroit*

1. By motion, approve Transfer of Membership of the Rev. Nate Phillips from Detroit Presbytery to Presbytery of New Castle.

*At- Large*

1. Move Rev. Matthew Nickel's membership to member at large with the Presbytery of Detroit.
2. Move Rev. Sarah Godbehere's membership to member at large with the Presbytery of Detroit.

2023 Minimum Terms of Call

1. By motion, to approve a 5 percent increase to the Minimum Terms of the Call in the Presbytery of Detroit (see attached).
2. The Committee on Ministry moves that Moderators fee be increased to \$150.00 for the first two hours of the Session or Congregational meeting. If the meeting goes beyond two hours, the additional fee is \$50.00 additional hour. This includes mileage. (This applies to pastors who moderate session or congregational meetings for a church other than the one they serve as pastor.)
3. The Committee on Ministry moves that the Pulpit Supply Fee be raised to \$200.00 with an additional \$50.00 for each additional service held on the same day or when multiple trips to the church are needed to prepare recorded messages, etc. This includes mileage.

*Other Motions for the Presbytery (I am not sure we need to do this or if this is coming from Trustees?)*

1. Approved the Littlefield Presbyterian Church AC filing a quick claim deed to transfer the Littlefield Church property to the Presbytery.
2. Approved listing the Littlefield Church property with Real Estate Professional Services with an asking price of \$389,900 (assuming City of Dearborn will permit sale as is).

### **INFORMATION TO THE PRESBYTERY**

#### THE COMMITTEE ON MINISTRY:

1. By Motion, ratified the electronic poll of May 4, 2022 approving Westminster Church's sale of Westminster Camp property in Roscommon, MI.
2. By Motion, approve Saline First's sale of property consisting of two parking lots, legally described as: Lot 8 of Assessor's Plat No. 6, Lot 9 of Assessor's Plat No. 6 Exemption 211.7' South, The South 50 feet of Lot No. 10 of Assessor's Plat 6 and Tax ID No. 18-18-01-107-05.
3. Approve the Rev. Susan d'olive Mozena for the Pulpit Supply List
4. Rev Dan Michalek's request to labor outside the bounds of the Detroit Presbytery to serve as visiting pastor of the American Church in Paris, France June 2022- March 2023
5. Rev Lauren Scribner serve as moderator of Congregational meeting at Grosse Isle on 7/31/2022.
6. Approved request of St. Thomas Presbyterian to transition their pastor search from Designated to called and installed. Cluster 3 approved the change and the MIF for the position. Allow congregational meeting to vote on the change.
7. Approved Grosse Pointe Memorial MIF for Interim Associate Pastor.
8. Concurrence with Trustees regarding the Report of the Administrative Commission for Covenant Presbyterian Church Southfield
9. Self-Study from First Presbyterian Church Dearborn and permission granted to elect a PNC. (Cluster #1)
10. COM appoint a Task Force to study, assess, and define the need for pastoral leadership within the Presbytery of Detroit, especially with those congregations who perceive themselves as struggling to meet the requirements for full-time pastoral leadership, and recommend new and innovative strategies to address POD's need for pastoral leadership so all congregations will thrive in ministry and mission.
11. Approved MIF for Port Huron
12. Approved not renewing the current Interim Contract between Milford Church and Mary Bahr-Jones
13. Approved to recommend to the Bylaws Committee of the Presbytery of the Detroit change to the process for formation of Administrative Commissions

**PRESBYTERY OF DETROIT**  
**PROPOSED 2023 MINIMUM TERMS OF CALL FOR FULL-TIME CLERGY\***  
 Reflects a 5% increase in effective salary - 6.2% overall increase

| <b>Effective Salary</b>  | 2022             | 2023             |
|--|------------------|------------------|
| a. Cash Salary & Housing Allowance **  | \$49,128         | \$51,584         |
| b. Self-Employment Contribution Act<br>(Any reimbursement over 7.65% of Effective Salary)                    | \$ N/A           | \$ N/A           |
| c. Other   | \$ N/A           | \$ N/A           |
| <b>TOTAL EFFECTIVE SALARY</b>  | <b>\$ 49,128</b> | <b>\$51,584+</b> |
| <b>Benefits (Based on Pastor's Participation Program of BOP)</b>   |                  |                  |
| a. BOP Medical – 29% of Effective Salary (27% in 2022) ***   | \$13,265         | \$14,959         |
| b. BOP Pension – 8.5% of Effective Salary  | \$ 4,176         | \$ 4,385         |
| c. BOP Death/Disability – 1% of Effective Salary   | \$ 491           | \$ 516           |
| d. BOP STATED Disability – 0.5% of Effective Salary  | \$ 246           | \$ 268           |
| e. Social Security Reimbursement (7.65% of Effective Salary)   | \$ 3,758         | \$ 3,946         |
| f. Other   | \$ N/A           | \$ N/A           |
| <b>TOTAL BENEFITS</b>  | <b>\$21,936</b>  | <b>\$24,064</b>  |
| <b>Reimbursed Expenses (vouchered and reimbursed to pastor)</b>  |                  |                  |
| a. Medical Reimbursement or contribution to Flexible Spending Account (based on 1% of Effective Salary)      | \$ 490           | \$ 516           |
| b. Study Allowance   | \$ 1,050         | \$ 1,050         |
| c. Professional Expenses (Includes mileage at current IRS Rate; business expenses such as books, dues, etc.) | \$ 1,550         | \$ 1,550         |
| <b>Total Reimbursed Expenses</b>   | <b>\$ 3,090</b>  | <b>\$ 3,116</b>  |
| <b>GRAND TOTAL OF TERMS OF CALL</b>  | <b>\$ 74,154</b> | <b>\$78,764</b>  |
| <b>OTHER EXPENSES TO THE CHURCH (i.e., Transition Workshop, etc.)</b>  | <b>\$ N/A</b>    | <b>\$ N/A</b>    |
| <b>TOTAL COST TO THE CHURCH</b>  | <b>\$ 74,154</b> | <b>\$ 78,764</b> |

*Approved by Committee on Ministry, August 4, 2022*

## OTHER REQUIREMENTS

- a. New pastors are expected to attend the Transition in Ministry Workshop. This expense is paid by the church and time off is to be provided outside vacation and study leave.
- b. Four weeks of vacation (including 4 Sundays); and two weeks of study leave (including 2 Sundays) are required for full and part-time positions.
- c. Study Allowance and Leave may be accumulated up to 6 weeks by Session action.
- d. All installed pastors are required to enroll in the Pastor's Participation Plan in the Board of Pensions. Transitional Pastors may elect other options.

\*This minimum applies to all clergy serving in a full-time position in Detroit Presbytery. For clergy serving in a part-time position, the amounts are pro-rated from the Grand Total Terms of Call. Pastors in transitional positions (Interim or Stated Supply) have greater flexibility in determining their terms of call. Their terms must still meet, or be pro-rated from, the Grand Total Terms of Call. For more information, contact the Committee on Ministry or the Board of Pensions.

\*\*The Board of Pensions considers manse value 30% of Effective Salary. Cash housing allowance is flexible but must reflect actual expenses of operating the home.

\*\*\*The Board of Pensions will increase the cost of the medical for pastors in the Pastor's Participation Program from 27% to 29% in 2023. The presbytery has no control over this increase. Minimum and Maximum amounts apply per the Board of Pensions.

\*\*\*\*The setting aside of a Medical Reimbursement amount is optional (the amount may be moved elsewhere). As an alternative, many presbyteries and pastors are moving away from requiring a medical deductible amount paid by the church and opting for contributions to Flexible Spending Accounts (as approved by Session) as such account can be used for a wider array of medical/health expenses. There is also a tax advantage for the pastor in such an arrangement. For more information and list of options visit the Board of Pensions website, [www.pensions.org](http://www.pensions.org)

+The Board of Pensions Median Salary for 2023 is \$62,100.



# WE BELIEVE

*all God's children  
deserve clean water*

*The most precious natural resource on earth is clean water. Yet, over 600 million people around the globe suffer from lack of access to a safe water source.*

***The global water crisis can feel overwhelming, but it doesn't have to.*** With proper training and support, everyday people from all walks of life can learn how to implement clean water systems and empower communities to produce clean, sustainable water for themselves.

Since 1993, Living Waters for the World (LWW) teams have formed clean water partnerships in over 1,000 communities, embodying the call of Matthew 25.

## We do this by:



*Training and equipping volunteers who then...*



*form partnerships with communities in need and...*



*train & support their partners to install and operate their own water systems and lead health education*

## ***We are called to mutual transformation.***

By partnering with one another across differences, cultures and boundaries, we join hands around God's table and meet Christ face to face.

*"Living Waters for the World allows people to see the world through a new set of eyes, and it invariably changes them."*

*—Wil Howie, Founder, Living Waters for the World*

***Join us!***

**VOLUNTEER**  
and build a mission team.

**DONATE** so sustainable, clean water can flow.



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